

RECEIVED
3/14/24

TOWNSHIP OF UNION BOARD OF EDUCATION
UNION, NEW JERSEY

FILE CODE 3453

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: Union High School Date: 1/24/2024 (reviewed
DEPARTMENT: Theatre ^{Music} Account: 2077/2033 3/13/2024)
VENDOR: T&L Catering Amount: not to exceed \$4,000

PURPOSE OF EXPENDITURE (attach appropriate invoice(s): End of year
banquet for UHS PAC / Marching Band
students

In accordance with the Student Organization Fund – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.

Jennifer Hajkowska
NAME
J. Hajk
SIGNATURE

Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.

I approve the purchase of goods/services per the attached.

Business Administrator Date

Stamped
3/14

T&L CATERING

135 Somerset Street
North Plainfield, NJ 07060

EVENT/CATERING

CONTRACT

The Grand Banquet Hall
12 N. Stiles Street
Linden, NJ 07036

Client UNion township Board of ed
Telephone (908) 868-8303
Email bcordova722@yahoo.com
Address Brenda cordova
City, St/Prov Postal ,

Event Date 5/17/2024 (Fri)
Event # E01206
Theme
Guests 175 (Pln)
Booking Contact ,

Thank you for choosing **The Grand Banquet Hall** for your upcoming event on **Fri 5/17/2024**. T&L Catering asks for your menu selections and linen colors at least 3 weeks prior to your event and your guaranteed head count one week prior to the event. Please contact us with any questions.

Venue

Banquet Room	Date	Client Set Up	Start	End	Exit	Type
The Grand Banquet Hall	5/17/2024-Fri	5:30 pm	7:00 pm	11:00 pm	11:30 pm	On-Premise

Food/Service Items

Food/Service Items	Price	Total
(175) Special buffet with Heavy disposable plate - regular silverware-Linen tablecloths and napkins (choice of color) choice of 1 pasta dish Buffet entrees choice of 3 Starch Vegetable desset soda and coffee service Includes hall fee and staff	25.00	4,375.00

Comments

MUST GUARANTEE 175 people or more @ \$25.00 pp

Subtotal	4,375.00	Gratuity (0%)	0.00
Serv Chg (0%)	0.00	Paid	0.00
Taxes (6.625%)	0.00	Balance	4,375.00
Total Value	4,375.00		

Deposit Schedule

Due	Amount	Comment
3/15/2024	900.00	non refundable

3/8/2024 - 10:03:54 AM

Page 1 of 2

RECEIVED
3/13/24

TOWNSHIP OF UNION BOARD OF EDUCATION
UNION, NEW JERSEY

FILE CODE 3453

EXHIBIT B-1

Student Organization Fund Approval for Expenditure In Excess of \$1,000.00

SCHOOL: UHS Date: 3/1/24

DEPARTMENT: Senior Class Account: 2227

VENDOR: Zolnier Graduate Supply Amount: up to \$10,000

PURPOSE OF EXPENDITURE (attach appropriate Invoice(s):
Caps, gowns, grad supplies, etc

In accordance with the Student Organization Fund – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.

Cheryl Fiske
NAME

Cheryl Fiske
SIGNATURE

Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.

I approve the purchase of goods/services per the attached.

Business Administrator

Date

Zolnier Graduate Supply
390 Fairfield Rd
Fairfield, NJ 07004
(201) 617-9656
ZGS.HELP@GMAIL.COM
Zolniergraduatesupply.co
m



INVOICE

BILL TO

Union High School
2350 North Third Street
Union, New Jersey 07083
United States

SHIP TO

Union High School
2350 North Third Street
Union, New Jersey 07083
United States

INVOICE # 9481**DATE 02/27/2024****DUE DATE 03/28/2024****TERMS Net 30**

ACTIVITY	QTY	RATE	AMOUNT
Cap & Gown w/ Tassel Graduation Caps, Gowns and Tassels - Maroon Matte Caps and Gowns with Maroon and White Tassels	551	15.00	8,265.00
Packaging & Handling Shipping Fee for Packaging & Handling	22	15.00	330.00

SUBTOTAL	8,595.00
TAX	0.00
TOTAL	8,595.00
BALANCE DUE	\$8,595.00

TOWNSHIP OF UNION BOARD OF EDUCATION
UNION, NEW JERSEY

FILE CODE 3453

RECEIVED
3/13/24

EXHIBIT B-1

Student Organization Fund Approval for Expenditure In Excess of \$1,000.00

SCHOOL: Union High School Date: 3/13/24

DEPARTMENT: PROM Account: 2017

VENDOR: Fabiana Aparicio Amount: \$1285.00

PURPOSE OF EXPENDITURE (attach appropriate invoice(s): _____

PROM DECOR

In accordance with the Student Organization Fund – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.

JADA NYARKO
NAME


SIGNATURE

Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.

I approve the purchase of goods/services per the attached.

Business Administrator

Date

Invoice



To: Union High School Prom
Date: decor
Address: 6/6/2024
Phone# Grand Marquee
Time: 7:30 pm
Invoice #101

Fabiana Aparicio
908-636-9060
Adaytorememberdecor@ymail.com

DESCRIPTION

PRICE

TOTAL

12 x8 gold shimmer wall
Balloon garland (both sides of the wall .gold, black and touch of wh
Neon sign rental \$75(40x15 inches)
2 6ft columns same colors

TOTAL \$1285

A Non REFUNDABLE Deposit will be required to save the date. This deposit