



# Township of Union Public Schools

Office of Student Information and Technology  
Ann M. Hart, Director

---

## RESOLUTION

**WHEREAS**, the security and safety of the student can be increased by the addition of readable identification cards and scanner equipment,

**BE IT RESOLVED**, that the Township of Union Board of Education support the addition of identification cards and scanner equipment to be used for attendance check-in.

**FURTHER, BE IT RESOLVED**, that by the end of next school year, the Township of Union Board of Education supports the increase of said technology and security to include, but not be limited to, student check-in/out of offices, detentions, field trips, and sporting events.

**THEREFORE, BE IT RESOLVED**, that the Township of Union Board of Education approve the expenditures and required technology updates as outlined on the attached proposal.

## Proposal

To increase the security and safety of our students through electronic tracking of daily attendance updates and office visits. Attendance (tardy check-in and early dismissal), office visitations, field trip verification, detention check-in and bathroom visits can all be tracked through the Genesis program, and accessed anywhere there is an internet connection.

By supplying every student with a bar coded identification card, and providing laptops and/or Ipads with scanners in offices and identified locations throughout the building, we can accurately track, trace, and identify where any given student is at any given time.

### Phase I -- Increase Productivity of Attendance Office

By September, 2012 initiate use of the attendance check-in module of Genesis

- With supervision, late students will enter themselves into school via a laptop
  - Pulling attendance "cards" and re-filing will not be necessary.
  - Students with identification cards can be scanned in.
- Students will report to class more readily. The amount of time it takes for the students to check in will decrease, as the line will move more quickly.
- Once logged, the computer will print a pass to class and assign detention if appropriate.
  - The tardy will immediately show up on the student's screen.
  - Students would not have to be called out of class to receive detention for lateness.
- Workload of attendance office would decrease.
- Stations to be utilized further in Phase 3.

#### Materials/Supplies needed:

• 2 laptops (wireless capable)	\$1000.00	Total \$2000.00
• 2 Zebra Printers	\$415.00 (ea)	Total \$830.00
• Receipt paper	\$98.00 per case	Total \$98.00
• 3 scanners (to be used for students with id's)	\$349.00Ea	Total \$1047.00
• 2 mobile IT carts	\$464.00 each	Total \$928.00
• Multi Position Side shelf for cart	\$39.00 each	Total \$78.00
• 2 surge protectors	\$22.99 ea	Total \$45.98
	Phase I Total	\$5026.98

### Phase II-- Identification of Students

By September 18, 2012, all students will have identification cards

All students will have a scan-able, bar-coded, picture identification card. The bar code will link to Genesis. Ultimately, the same identification cards could serve as identification for the school buses, the library, and food services.

- Freshman will receive ID during Summer Freshman Orientation
- Returning students will receive IDs during first several weeks of school

Materials needed:

• 5000 sturdy identification cards	\$126.00 per 500	Total \$1260.00
• 5000 break away lanyards	\$0.59 ea	Total \$2950.00
• Ink for ID printer (we have the ID machine)	\$135.64 per	Total \$2034.60
	Phase II Total	\$6244.60

Phase III – Increase Security and Safety of Students

By January 1, 2013 all offices will utilize the Turnstile module in Genesis.

Once a student logs into an office, the location of the student will appear next to the student's name, identifying the reason the student is not in class. Additionally, when a student leaves a class the teacher can verify that the student reported to the correct location/arrived at his/her destination.

- Students will scan or log into offices using Ipad and/or scanner
  - Proposed Offices for Turnstile:
    - Main Office, Nurse, Guidance (2), Library, "kick out" room, athletics, Dr. Lambert, CST (2).
- Students can log
  - Into both office and Saturday detentions
  - Out of building for field trips.
  - As athletes for sporting events.
- Student whereabouts will be identified at all times, reducing inquiries and class interruptions.
- Office detention, Saturday detention, and field trips would use the attendance carts for check in

Materials Needed

- 10 touch screen, wireless computers (i.e. Ipad)
- 10 wallmounts
- 10 card readers