


DEPARTMENT OF SPECIAL SERVICES
Township of Union Public Schools
M - E - M - O - R - A - N - D - U - M

TO: Pat Ditri
FROM: Kim Conti 
RE: Board Agenda
DATE: 4/10/2012

The committee recommends and I so move that the board approve the attached resolution authorizing the cost of meals to be included in the annual tuition rate for our district students who attend the ARC Kohler School which is in compliance with the NJ Department of Agriculture's Child Nutrition Program regulations.

Sample

RESOLUTION 2012-2013 FISCAL YEAR

As of the date of this resolution be it resolved that the Union Board of Education does not require The Arc Kohler School to charge students for reduced and/or paid meals provided as part of their educational program in compliance with the NJ Department of Agriculture's Child Nutrition Program regulations.

In accordance with N.J.A.C.6A:23-4.5(a)20 the Union Board of Education hereby authorizes The Arc Kohler School to include the cost of meals provided within the annual tuition rate charged to students.

It is understood by the Union Board of Education that all meals provided by The Arc Kohler School will meet the nutritional requirement of the Child Nutrition Program as administered by the New Jersey Department of Agriculture.

School Business Administrator (Print Name)

Date

School Business Administrator (Signature)

**NOTE: Please provide resolution on
your school district letterhead,
as requested by NJDOE and
return to The Arc Kohler School
before August 31, 2012.**

April 5, 2012

Mr. Manuel Vieira
Business Administrator
Union Board of Education
2369 Morris Avenue
Union, NJ 07083

Re: N.J.A.C. 6A:23-4.5(a)20

Dear Mr. Vieira:

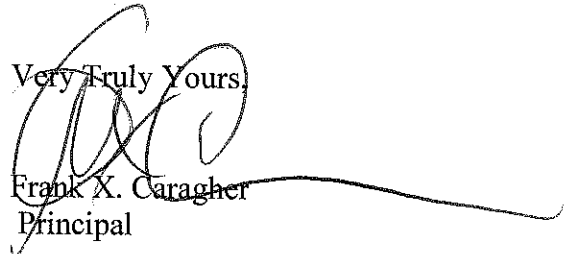
Meal time is a very important part of our therapeutic day because it gives our occupational and speech therapists the opportunity to work individually with our children. Many of our children have feeding issues and need the professional assistance that our therapists provide. For this reason, The Arc Kohler School would like to continue to provide breakfast and lunch free of charge for all of our students.

As of July 1, 2007, the State Board of Education amended N.J.A.C.6A:23-4.5(a)20 which will require Board of Education action on your part for us to continue this practice. As per NJDOE regulations, we are requesting a resolution from your Board of Education, on your letterhead, stating that you do not require The Arc Kohler School to charge students for reduced and/or paid meals.

To meet the state mandatory deadline of August 31, 2012, we ask that you provide this resolution as soon as possible. A sample resolution is attached to help expedite our request.

Thank you in advance for your cooperation and assistance in this time sensitive matter. Should you have any questions or require additional information, please call the school office at (908) 518-0021.

Very Truly Yours,



Frank X. Caragher
Principal

FXC:bt
Enclosure

cc: Mary Kelly, Director, Finance Department - The Arc Of Union County
Theresa Richardson, CPA - (WS+B Audit Firm)

