

SCHOOL SECURITY DRILL NOTIFICATION

District: Township of Union Public Schools 39-5290

SCHOOL NAME	DRILL TYPE	OCCUPANTS INVOLVED	DATE & TIME
<i>Livingston Elementary</i>	<i>Lockdown (Active Shooter)</i>	<i>Students/Faculty/Staff</i>	<i>April 12, 2012 10:45 a.m.</i>
<i>Franklin Elementary School</i>	<i>Lockdown</i>	<i>Students/Faculty/Staff</i>	<i>April 27, 2012 10:30 a.m.</i>
<i>Hannah Caldwell School</i>	<i>Lockdown</i>	<i>Entire School population</i>	<i>4/27/12 9:22 p.m.</i>
<i>Washington Elementary School</i>	<i>Intruder in the Building</i>	<i>Students/Faculty/Staff</i>	<i>April 2, 2012 9:34 a.m.</i>
<i>Hamilton School</i>	<i>Evacuation (non-fire)</i>	<i>Students/Faculty/Staff</i>	<i>April 24, 2012 1:15 p.m.</i>
<i>Union High School</i>	<i>Lockdown</i>	<i>Students/Faculty/Staff</i>	<i>April 23, 2011 9:00 a.m.</i>
<i>Connecticut Farms Elementary</i>	<i>Lockdown</i>	<i>Students 504/ 61 Faculty/Staff</i>	<i>April 5, 2012 9:40 a.m.</i>
<i>Burnet Middle School</i>	<i>Evacuation</i>	<i>Students/Faculty/Staff/Security Director of Security</i>	<i>April 4, 2012 9:35 a.m.</i>
<i>Kawameeh Middle School</i>	<i>Bomb Threat</i>	<i>Students (622) Staff (61)</i>	<i>April 13, 2012 8:05 p.m.</i>
<i>Battle Hill School</i>	<i>Lockdown</i>	<i>Students/Faculty/Staff/Security</i>	<i>April 27, 2012 9:48 a.m.</i>

DRILL TYPE:

- ACTIVE SHOOTER
- EVACUATION (non-fire)
- BOMB THREAT
- LOCKDOWN

OCCUPANTS:

STUDENTS/STAFF/FACULTY
STAFF and/or CRISIS TEAM MEMBERS

SCHOOL SECURITY DRILL NOTIFICATION

PLEASE COMPLETE THIS FORM BEFORE THE 1ST OF EACH MONTH & FAX TO THE COUNTY OFFICE @ 908-654-9869 OR
EMAIL MARY JANE SHEEHAN AT MARYJANE.SHEEHAN@DOE.STATE.NJ.US

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: Monday, April 9, 2012

Time of day the drill was conducted: 9:00 A.M.

School Name: Hamilton School

Location of the Emergency Evacuation Drill: Playground

Route Number(s): All routes - entire school

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

- (a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.
 1. All other students shall receive school bus evacuation instruction at least once within the school year.
- (b). The school bus driver and bus aide shall participate in the emergency exit drills.
- (c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.
- (d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:
 1. Date of the drill;
 2. Time of day the drill was conducted;
 3. School name;
 4. Location of the drill;
 5. Route number(s) included in the drill; and
 6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: April 11, 2012

Time of day the drill was conducted: 9:15 - 10:45

School Name: Connecticut Farms School

Location of the Emergency Evacuation Drill: Playground/Parking Lot

Route Number(s): All Routes

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

- (a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.
1. All other students shall receive school bus evacuation instruction at least once within the school year.
- (b). The school bus driver and bus aide shall participate in the emergency exit drills.
- (c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.
- (d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:
1. Date of the drill;
 2. Time of day the drill was conducted;
 3. School name;
 4. Location of the drill;
 5. Route number(s) included in the drill; and
 6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: Monday, April 9, 2012

Time of day the drill was conducted: 9:00 A.M.

School Name: Hamilton School

Location of the Emergency Evacuation Drill: Playground

Route Number(s): All routes - entire school

