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May 2, 2013

Manuel E. Vieira
Union Board of Education
2369 Morris Avenue
Union, NJ, 07083-5703

Dear Mr. Vieira:

Enclosed please find two 2013-2014 New Jersey Nonpublic School Textbooks Agreement and sample resolution between the Union Board of Education and the Union County Educational Services Commission.

Kindly have your Board President sign (2) two copies of the Agreement, and you, as Board Secretary, attest the signature. Return them to my office. A fully executed copy will be returned to you for your files.

Very truly yours,

Robert A. Behot, Ed.D.
School Business Administrator/
Board Secretary

RAB/mlm

encs(2)

*The mission of Union County Educational Services Commission is to build partnerships
and provide innovative educational solutions that support school districts and benefit all 21st century learners.*

Union County Educational Services Commission

www.ucesc.org

District Letterhead

2013-2014

NEW JERSEY NONPUBLIC SCHOOL TEXTBOOKS AGREEMENT

THIS AGREEMENT made this first day of July 2013, between the Union County Educational Services Commission, having its principal office at 45 Cardinal Drive, in the Town of Westfield, County of Union, and State of New Jersey, hereinafter referred to as U.C.E.S.C., and the _____ Board of Education having its principal office at _____, _____, _____, County of Union, and State of New Jersey hereinafter referred to as the Public School District.

WHEREAS 18A:58-37-1 et seq. as amended by Chapter 121, Laws of 1984, requires that the State and local community purchase and loan textbooks upon individual request to all students enrolled in grades kindergarten through 12 in nonpublic schools located within the local school district.

WHEREAS the Union County Educational Services Commission has agreed to handle the purchasing and processing of nonpublic school textbooks for local public school districts for the purpose of greater cost effectiveness through joint purchasing and centralized administration,

THEREFORE, BE IT FURTHER UNDERSTOOD that the _____ Board of Education enter into an agreement with the Union County Educational Services Commission whereby the Commission will administer a nonpublic textbook program for those eligible students attending nonpublic schools located within _____ for the 2013-2014 school year, in accordance with 18A:58-37.1 et seq; and

BE IT FURTHER UNDERSTOOD that the _____ Board of Education pay a surcharge equal to 10% of the allocation for nonpublic textbooks to cover the Commission's costs for administering the program. The Commission will bill the district for services rendered throughout the 2013-2014 school year, not to exceed State aide for nonpublic textbooks. There will be a 10% surcharge on these invoices to be paid out of district current expense funds. Surcharge is not to be paid from nonpublic school textbook entitlement.

IN WITNESS WHEREOF, the Board of Directors of the Union County Educational Services Commission and the _____ Board of Education, have by Resolution directed their respective Presidents and Secretaries to set their signatures and affix their seals. A certified copy of the Public School Resolution is annexed hereto.

ACCEPTED AND APPROVED:

(Please Print Board of Education Name)

, Board President Date

, Board Secretary Date

UNION COUNTY EDUCATIONAL SERVICES COMMISSION

Helen E. Kirsch, Board President Date

Robert A. Behot, Ed. D, Board Secretary Date

RESOLUTION NONPUBLIC SCHOOL TEXTBOOKS

WHEREAS, 18A:58-37-1 et seq. as amended by chapter 121, Laws of 1984, requires that the State and local community purchase and loan textbooks upon individual request to all students enrolled in grades Kindergarten through 12 in nonpublic schools located within the local school district; and

WHEREAS, no board of education is required to expend funds for the purchase and loan of textbooks in excess of the amounts provided in State Aide; and

WHEREAS, the Union County Educational Services Commission has agreed to handle the purchasing and processing of non-public school textbooks for local public school districts for the purpose of greater cost effectiveness through joint purchasing and centralized administration.

THEREFORE, BE IT RESOLVED that the Township of Union Board of Education enter into an agreement with the Union County Educational Services Commission whereby the Commission will administer a nonpublic textbook program for those eligible students attending nonpublic schools located within the Township of Union for the 2013-2014 school year in accordance with 18A:58-37.1 et seq; and

BE IT FURTHER RESOLVED that the Township of Union Board of Education pay a surcharge equal to ten percent (10%) of the allocation for nonpublic textbooks to cover the Commission's costs for administering the program. The Commission will bill the district for services rendered throughout the 2013-2014 school year. There will be a ten percent (10%) surcharge on these invoices.