

May 10, 2016

Mr. Gregory Tatum
Superintendent
Township of Union Public Schools
2369 Morris Avenue
Union, New Jersey 07083


Dear Mr. Tatum,

Please accept this letter as notice of my resignation from the position of Assistant Superintendent of Schools for the Township of Union Public School District. As per my employment contract my last official day of service is scheduled for July 9, 2016, however I am requesting, at your pleasure, an early release date of June 30, 2016.

I have enjoyed my tenure in the district and have been a part of many wonderful initiatives and positive changes over the past 8 years. It has been my pleasure to work with such wonderful teachers, administrators, and staff members. In addition, I have had the pleasure of working alongside such knowledgeable and forward thinking superintendents as Dr. Jakubowski and yourself, as well as former board attorney, Mr. Damato, district directors, and board members all of whom I have learned from and will miss as I move on to my new endeavor as superintendent. I have been extremely fortunate to have had the opportunities allotted to me while in the district, all of which will serve me well in the future. I would like to offer my help with the transition of my responsibilities, in order for the district to continue to function smoothly into the next school year. I am available to the district as a resource, as well as answer any questions you may have in the future.

Thank you again for the opportunity to serve in the position of Assistant Superintendent. I wish the students, teachers, administration, and staff of the Township of Union Public School district nothing but success in the future.

Regards,



Noreen Lishak, Ed. D.