

Cappiello, Diane

From: Salvatore, Ray
Sent: Friday, May 05, 2017 10:41 AM
To: Moses, Annie; Harrell, Tommy; Drayton, Sharon
Cc: Cappiello, Diane; Tatum, Greg; Benaquista, Gerald; Lam, Suan
Subject: RE: 8th Grade Farewell Lock-in at Burnet

Good morning,

In regards to our eighth grade Lock-in at Burnet. Mr. Harrell and Ms. Drayton did a random survey of the students to see what type of activity they would like for the end of the year. Last year was a trip to Philadelphia, a rather costly trip. The students decided that they wanted to have a Lock-in here at Burnet to be with their friends and some of their teachers. This will be a good opportunity for the students to socialize with their classmates before going off to high school. While most will be attending UHS some will not and will possibly be attending other high schools. We are constantly trying to improve our students' social graces and this supervised time will allow them to have an opportunity to do just that, we want good students ready to meet the demands of high school as well as meeting the demands of society and being good citizens.

Logistics - The Lock-in is open for all of the eighth grade students in good standing with the demerit system and having parental permission. A definite number can not be determined until all permission slips have been collected. we are anticipating approximately 240-250 students.

We will access schooldude FSDirect for the use of Burnet along with the request for a custodian and a security person. We will be posting for a nurse to cover any possible medical concerns. Our 20 chaperones will cover the event as follows, 5 per shift with 4 shifts of 3 hours each. The Vice Principals will be there the entire time. I will be there as soon as I am finished with a prior commitment.

Activities -

Students will be viewing a slide show presentation of the culmination of their 3 years at Burnet.

They will have an opportunity to sign yearbooks.

We will have a DJ and dancing.

There will be board games for them to play along with the use of the Gym.

A movie(s) will be shown from the Board approved list of titles.

A sit down catered dinner will be served.

The students will have an opportunity to mingle and socialize with both classmates and teachers.

When quiet times is called students will be separated by gender into 2 gyms (upstairs and downstairs).

From: Moses, Annie
Sent: Wednesday, May 03, 2017 6:33 PM
To: Salvatore, Ray; Harrell, Tommy; Drayton, Sharon
Cc: Cappiello, Diane; Tatum, Greg; Benaquista, Gerald; Lam, Suan
Subject: 8th Grade Farewell Lock-in at Burnet

Hi,

IMPORTANT!

Please provide "detail information" about the 8th grade farewell lock-in. Explain 'farewell lock-in' (the educational purpose/social aspect), detail of activities, sleeping arrangements, number of chaperones, support staff (custodians, nurse, etc.), and other details.