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non-public

**DEPARTMENT OF SPECIAL SERVICES  
TOWNSHIP OF UNION PUBLIC SCHOOLS  
M-E-M-O-R-A-N-D-U-M**

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**TO: Greg Tatum**

**C: Diane Cappiello**

**Julia Vicidomini**

**From: Kim Conti** 

**Re: Board Agenda**

**Date: April 24, 2017**

**Please place the following on the board agenda.**

**Approve The Family Center at Montclair (155 Pompton Avenue Suite 106  
Verona, NJ ) for Mental Health Screening at the rate of \$100.00 per  
Screening and \$600.00 for a full psychiatric evaluation, not to exceed  
\$12,000.00 for the 2017-2018 School Year.(11-000-219-320-01-19)**

# The Family Center At Montclair

In Verona

Child, Adolescent, Adult, Family Psychotherapy

*Dr. Alexander Babayants MA*

*George Stangoroukis MEd. NCC MAC ACS LPC*

*Heatherly Pope MEd*

*Heather Howell MA NCC*

4/20/17

Union Township Board of Education

Department of Special Services

2155 Morris Ave

Union, NJ

Please be advised that the fees for the services provided during the 2017-2018 school year will be as follows:

- Mental Health Screenings \$100
- Full Psychiatric Evaluation \$600
- Substance Abuse Evaluation with drug screen \$300

Should you have any questions, please feel free to call our office.

Sincerely,

Joyce Mierzejewski MA NCC MAC ACS LPC

Clinical Supervisor

100 Pompton Ave. Suite 100 Verona, NJ 07044 Ph. 973-857-5333 Fax 973-857-5338

## AFFILIATION AGREEMENT

This constitutes an Affiliation Agreement between the Union Township NJ Board of Education and The Family Center At Montclair.

### INTRODUCTION:

The purpose of the Affiliation Agreement is to maintain a formal cooperative working relationship between the Union Township NJ Board of Education and The Family Center At Montclair. It is hereby understood that a mutual referral agreement exists between the above agencies.

### RESPONSIBILITIES OF BOTH PARTIES

Union Township NJ Board of Education

Union Township NJ Board of Education personnel agree to refer students in need of a Mental Health Screening, or psychiatric evaluation or substance abuse evaluation to The Family Center At Montclair.

They will do so by calling The Family Center At Montclair at 973 857-5333.

#### Kearny personnel will be responsible for:

1. The identification and referral of students in need of services at the cost of
  - + \$100 for a mental health screening ( risk assessment)
  - + \$600 for a full psychiatric evaluation
  - + \$300 for a full substance abuse evaluation including SASSI and drug screen.to be paid to the Family Center at Montclair by the Union Township NJ Board of Education.
2. Notify the student's parents of their recommendation for mental health services.
3. Provide by secure fax to The Family Center at Montclair the reasons for the referral and contact information as outlined on the referral form provided by The Family Center At Montclair.
4. Solicit from and provide to The Family Center At Montclair follow up information on the student referred.

The Family Center At Montclair will provide mental health services to the students of Union Township NJ Board of Education

#### The Family Center At Montclair will be responsible for:


1. Provide mental health screenings to referred students from the Union Township NJ Board of Education as soon as possible after the referral is made but within 24 hours.
2. Provide full psychiatric evaluations for referred students from the Union Township as soon as possible after the referral is made
3. Provide substance abuse evaluations for referred students from the Union Township NJ Board of Education as soon as possible after the referral is made.

4. Provide to the referring personnel of the Union Township Board of Education documentation of the mental health screening, psychiatric evaluation or substance abuse evaluation and recommendations in a timely manner (usually within one week of the evaluation).
5. Assist referred students from the Union Township NJ Board of Education with follow up treatment if necessary and provide to the referring personnel ongoing reports of their progress.
6. Bill the Union Township NJ Board of Education only for services contracted for under this agreement.

**ADDITIONAL RESPONSIBILITIES:**

1. Both parties to this agreement will abide by all Federal and State laws especially those dealing with the confidentiality of information.
2. Both parties shall provide for an exchange of pertinent information about the referred student during the period when services are provided. The referred student's guardian will be asked by The Family Center At Montclair to sign a release of information during the intake process for this purpose.
3. It is understood that students referred by the Union Township NJ Board of Education shall not be denied treatment or be discriminated against on the basis of race, sex, creed, national origin or sexual orientation.
4. The Family Center At Montclair agrees to indemnify and hold harmless the Union Township NJ Board of Education from any and all liability arising out of any negligent act of omission or commission by any of the Family Center at Montclair agents, and representatives.
5. The Union Township NJ Board of Education agrees to indemnify and hold harmless The Family Center At Montclair from any and all liability arising out of any negligent act or omission or commission by any of the Union Township NJ Board of Education's agents, and representatives.

\_\_\_\_\_  
 Signature  
 Name \_\_\_\_\_  
 Title \_\_\_\_\_  
 Date \_\_\_\_\_  
 Union Township NJ Board of Education

  
 Signature  
 Joyce Mierzejewski MA NCC MAC ACS LPC  
 Co Director  
 Date: 4/21/17  
 The Family Center At Montclair