

DEPARTMENT OF SPECIAL SERVICES
Township of Union Public Schools
M - E - M - O - R - A - N - D - U - M

TO: Gregory Tatum

C: Diane Cappiello
Julia Vicidomini

FROM: Kira Baskerville 

RE: Board Agenda

DATE: 10/20/2017

Approve teachers employed through Professional Educational Services, Inc., 34 South Delsea Drive, Glassboro, NJ to provide bedside instruction for district students on an "as needed" basis for the school year 2017-2018 in the amount not to exceed \$15,000.00 in accordance with the information in the hands of each board member.

(7693-11-150-100-320-01-19)

**HOME INSTRUCTION SERVICES AGREEMENT
SCHOOL YEAR 2017- 2018**

- A. Pursuant to official action taken at the meeting of the Board of Education of the Union Township School District in County of Union.
1. Said Board of Education agrees that Professional Education Services, Inc. shall provide home instruction services to students attending or enrolled at the following facilities:

Princeton House Behavioral Health Systems

High Focus Centers
 2. The terms of the Agreement shall be in effect from September 1, 2017 through June 30, 2018.

B. BILLING AND PAYMENT

1. Said Board of Education agrees to reimburse Professional Education Services, Inc. at the District's current homebound rate of \$40.92 per hour. The number of billable hours per week will be determined by the District.
2. Prior to instructing a student, Professional Education Services, Inc. will secure appropriate authorization from the specified District representative.

C. SERVICES

Professional Education Services, Inc. will contract appropriately certified teachers to provide homebound services to eligible students legally residing within the District.

1. Professional Education Services, Inc. will contact appropriate school personnel to obtain academic materials and subsequently submit them the completed materials with grades upon each student's completion of the program.

Professional Education Services, Inc. will assist the Union Township School District in meeting all State required guidelines, policies, and procedures regarding homebound services.

Authorized Representative(s) of Professional Education Services, Inc.


Professional Education Services, Inc. 9, 15, 17
Date

Union Township School District Board of Education

Board of Education Date _____