

# SCHOOL SECURITY DRILL NOTIFICATION

District: Township of Union

Month of: October 2019

SCHOOL NAME	DRILL TYPE	OCCUPANTS INVOLVED	DATE & TIME
BattleHill	Modified Lockdown actual incident	Entire school	10/01/2019 1050
Burnet Middle School	Evacuation drill	Entire school	10/28/2019 1020
Kawameeh Middle School	Evacuation drill	Entire School	10/15/2019 0900
Washington	Evacuation drill	Entire school	10/15/2019 1015
Jefferson	Evacuation drill	Entire School	10/18/2019 0845
UnionHigh School	Evacuation drill	Entire School	10/25/2019 0905
Livingston School	Modified Lockdown	Entire School	10/25/2019 2:15
Battlehill	Evacuation drill	Entire school	10/28/2019 0940
Con. Farms School	Evacuation drill	Entire School	10/24/2019 0945
Franklin School	Modified Lockdown	Entire school	10/29/2019 1405
Hannah Caldwell School	Modified Lockdown	Entire School	10/31/2019 0940

DRILL TYPE:

- ACTIVE SHOOTER
- EVACUATION (non-fire)
- BOMB THREAT
- LOCKDOWN

OCCUPANTS:

- STUDENTS/STAFF/FACULTY
- STAFF and/or CRISIS TEAM MEMBERS

\*PLEASE COMPLETE THIS FORM BEFORE THE 5<sup>th</sup> OF EACH MONTH & EMAIL MARY JANE SHEEHAN AT [MARYJANE.SHEEHAN@DOE.STATE.NJ.GOV](mailto:MARYJANE.SHEEHAN@DOE.STATE.NJ.GOV)

# SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

## REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: 10/28/19

Time of day the drill was conducted: 9:15 AM

School Name: WASHINGTON ELEMENTARY SCHOOL

Location of the Emergency Evacuation Drill: PLAY GROUND ELEMENTARY

Route Number(s): ENTIRE SCHOOL

Name of the school principal/person(s) overseeing the drill: MRS LAURIE ROOF - VP

Other information relative to the emergency evacuation drill:

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**REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION**

Date of the school bus emergency evacuation drill: October 2, 2019

Time of day the drill was conducted: 9:15-10:20 am

School Name: Connecticut Farms School

Location of the Emergency Evacuation Drill: Playground, Near Basketball Court

Route Number(s): All Routes

Name of the school principal/person(s) overseeing the drill: Mrs. Michelle Osborne-Warren *MOW*

Other information relative to the emergency evacuation drill:

Weather very sunny and warm.