

F-9

TOWNSHIP OF UNION BOARD OF EDUCATION  
UNION, NEW JERSEY

FILE CODE 3453

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: Bms Date: 10/13/21  
 DEPARTMENT: Yearbooks Account: 2014  
 VENDOR: Jostens Amount: \$1933.08

PURPOSE OF EXPENDITURE (attach appropriate invoice(s):

20/21 yearbooks.

In accordance with the Student Organization Fund-Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00.

NAME: David Shaw

SIGNATURE: 

.....

Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00.

I approve the purchase of goods/services per the approved amount.

Yolanda Koon, Business Administrator \_\_\_\_\_

Date: \_\_\_\_\_



# STATEMENT Accounts Receivable

Remit to: 21336 NETWORK PLACE  
CHICAGO IL 60673-1213

BURNET MIDDLE SCHOOL  
YEARBOOK  
1000 CALDWELL AVE  
UNION NJ 07083

Bill To Site: YEARBOOK

|                 |               |
|-----------------|---------------|
| Statement Date  | Customer Num. |
| 06-OCT-21       | 1056260       |
| Amount Remitted |               |

| Invoice/Transaction Number  | PO Number         | Transaction Date | Transaction Type | Due Date     | Reference        | Transaction Amount | Amount Due |
|---|-------------------|------------------|------------------|--------------|------------------|--------------------|------------|
| 1256016   |                   | 22-JUN-21        | Invoice          | 22-JUL-21    |                  | 2,396.18           |            |
| 1256016   | Yearbook Products | 22-SEP-21        | Credit           |              |                  | <463.10>           | 1,933.08   |
| Credit Memo: 1272492  |                   |                  |                  |              |                  |                    |            |
| SUBTOTAL: 2021  |                   |                  |                  |              |                  |                    |            |
|   |                   |                  |                  |              |                  | TOTAL: YRBK 2021   | 1,933.08   |
| <p>Jostens appreciates your patronage. Please review your records to ensure you have paid the invoices listed above that are due. If not, please forward payment to the remittance address listed above at this time. Should you have any questions or problems, please contact Accounts Receivable at (800) 854-7464 or at the following e-mail address Printing_AR@jostens.com. If you would like to pay by credit/debit card please call us at the telephone number listed. If your statement indicates that you have a credit balance, please notify our office within 60 days of the transactions date to have a refund check sent to clear the credit balance. Otherwise, the credit will be applied as a deposit against the next order.</p> |                   |                  |                  |              |                  |                    |            |
| Current   | 1-30 Days         | 31-60 Days       | 61-90 Days       | Over 90 Days | Total Amount Due |                    |            |
| 0.00  | 0.00              | 0.00             | 1,933.08         | 0.00         | USD 1,933.08     |                    |            |
|   |                   |                  |                  |              | Past Due         |                    |            |
|   |                   |                  |                  |              | Finance Charges  |                    |            |

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: BMS Date: 10/28/21  
DEPARTMENT: Yearbook Account: \_\_\_\_\_  
VENDOR: Josten's Amount: 2396.18

PURPOSE OF EXPENDITURE (attach appropriate invoice(s):

2020/2021 yearbook purchase

In accordance with the Student Organization Fund-Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00.

NAME: Julie Carvalho  
SIGNATURE: [Signature]

.....  
Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00.

I approve the purchase of goods/services per the approved amount.

Yolanda Koon, Business Administrator \_\_\_\_\_ Date: \_\_\_\_\_



# INVOICE

Please Pay From This Invoice

Remit To:  
 JOSTENS INC.  
 21336 NETWORK PLACE  
 CHICAGO IL 60673-1213

|   |  |   |                  |   |                                   |                                |  |
|---|--|---|------------------|---|-----------------------------------|--------------------------------|--|
| <b>Ship To:</b> No. 1056260   |  | <b>Sold To:</b> No. 1056260                                 |                  | <b>Invoice #</b>                                  | <b>Date</b>                       | <b>Page</b>                    |  |
| BURNET MIDDLE SCHOOL<br>1000 CALDWELL AVE<br>UNION NJ 07083                                       |  | BURNET MIDDLE SCHOOL<br>1000 CALDWELL AVE<br>UNION NJ 07083 |                  | 1256016   | 22-JUN-2021                       | 1 of 1                         |  |
|   |  |   |                  | <b>Terms</b>                                      | <b>Job Number</b>                 | <b>Job Year</b>                |  |
|   |  |   |                  | NET 30  | 07594                             | 2021                           |  |
|   |  |   |                  | <b>Customer PO Number</b>                         |                                   |                                |  |
| <b>Bill To:</b>   |  | No. 1056260   |                  |   |                                   |                                |  |
| BURNET MIDDLE SCHOOL<br>YEARBOOK<br>1000 CALDWELL AVE<br>UNION NJ 07083<br><br>ATTN: Joe Costello |  | <b>Revised Date</b>   |                  | <b>Sales Agent</b>                                |                                   | <b>Agent #</b>                 |  |
|   |  | ORIGINAL  |                  | JAMES MITRO                                       |                                   | 3274                           |  |
|   |  | <b>FOB Shipping Point</b>                                   |                  | <b>Scheduled Delivery</b>                         | <b>Copies</b>                     | <b>Pages</b>                   |  |
|   |  |   |                  | 02-JUN-2021                                       | 180                               | 64                             |  |
|   |  |   |                  | <b>For Customer Service Call<br/>800-322-9725</b> |                                   |                                |  |
| <b>Line #</b>   | <b>Description</b>   |   |                  |   |                                   | <b>Sell Price</b>              |  |
| 1   | Yearbook   |   |                  |   |                                   | 6,985.10                       |  |
| 2   | 22 <i>Overrun Copies</i>   |   |                  |   |                                   | 463.10                         |  |
| 3   | In the event that you do not sell or use your overrun copies, please e-mail or call your plant consultant for credit within 60 days of your invoice date with the number of overruns you were unable to sell or use. |   |                  |   |                                   | .00                            |  |
| 4   | Cover Entry Fee after Jan 1, NC per J.Mitro (\$725)  |   |                  |   |                                   | INCLUDED                       |  |
| 5   | Euphoria 446(specialty material, NC per J. Mitro \$325)  |   |                  |   |                                   | INCLUDED                       |  |
| 6   | 120 pt. Binders Board  |   |                  |   |                                   | INCLUDED                       |  |
| 7   | Pale Gold 328  |   |                  |   |                                   | INCLUDED                       |  |
| 8   | Gloss Paper Stock  |   |                  |   |                                   | INCLUDED                       |  |
| 9   | Gold Dust 873  |   |                  |   |                                   | INCLUDED                       |  |
| 10  | Flashbax   |   |                  |   |                                   | INCLUDED                       |  |
| 11  | Clear Protective Cover   |   |                  |   |                                   | 30.00                          |  |
| 12  | Signature Package  |   |                  |   |                                   | 139.75                         |  |
| 13  | Photo Pocket Sheets  |   |                  |   |                                   | 16.00                          |  |
| 14  | Personalization Name   |   |                  |   |                                   | 362.25                         |  |
| 15  | Personalization Icon   |   |                  |   |                                   | 126.00                         |  |
| 16  | Cover Art Preparation  |   |                  |   |                                   | INCLUDED                       |  |
| 17  | TOTAL DEPOSITS FROM JOSTENS COLLECTED SALES  |   |                  |   |                                   | -6,053.00                      |  |
| 18  | NET DEPOSIT BALANCE  |   |                  |   |                                   | -6,053.00                      |  |
| <b>Total Charges</b>  |  | <b>Shipping &amp; Handling</b>                              | <b>Total Tax</b> | <b>Subtotal</b>                                   | <b>Total Credits/ Adjustments</b> | <b>Total Deposits/Payments</b> |  |
| +   |  | +   | +                | +   | (-)                               | (-)                            |  |
| 8,122.20  |  | 326.98  | 0.00             | 8,449.18  | 0.00                              | -6,053.00                      |  |
|   |  |   |                  |   |                                   | <b>Please Pay This Amount</b>  |  |
|   |  |   |                  |   |                                   | 2,396.18                       |  |

Please Detach and Return This Portion With Your Payment. Thank You For Your Order.

| Customer PO Number | Customer Number | Invoice Number | Invoice Date | Amount   | Payment |
|--------------------|-----------------|----------------|--------------|----------|---------|
|                    | 1056260         | 1256016        | 22-JUN-2021  | 2,396.18 |         |

Remit To: JOSTENS INC.  
 21336 NETWORK PLACE  
 CHICAGO IL 60673-1213

BURNET MIDDLE SCHOOL  
 YEARBOOK  
 1000 CALDWELL AVE  
 UNION NJ 07083

EXHIBIT B-1

**Student Organization Fund Approval for Expenditure in Excess of \$1,000.00**

SCHOOL: Union High School Date: 10/30/2021  
DEPARTMENT: Music Account: 2033  
VENDOR: Plyus Distributions Inc Amount: \$3202.10

PURPOSE OF EXPENDITURE (attach appropriate invoice(s):

CONCESSIONS FOR THE USBOYS NJ STATE  
CHAMPIONSHIP HOSTED AT UHS.

In accordance with the Student Organization Fund-Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00.

NAME: MICHAEL HAMILTON

SIGNATURE: 

.....

Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00.

I approve the purchase of goods/services per the approved amount.

Yolanda Koon, Business Administrator \_\_\_\_\_ Date : \_\_\_\_\_

PHONE: 973-482-9326  
WWW.PIRYLIS.COM

PIRYLIS DISTRIBUTORS INC  
221 SUSSEX AVENUE

SATURDAY 10/30/2021  
DRIVER: \_\_\_\_\_

NEWARK, NJ 07103

CUSTOMER NO: CS1240  
B UNION HS BAND  
IT 2350 NORTH THIRD STREET  
LO  
L UNION NJ 07083-  
CUST. P/O NO:

PH #: 908-851-6780

DELIVERY DATE: 10/30/2021

S UNION HS BAND  
HT 2350 North Third Street

IO  
P UNION, NJ 07083

ROUTE: 05 CENTRAL/SHORE STOP: 000

TERMS SALESPERSON ORDER SHIP-VIA INV. DATE INVOICE  
NET 7 DAYS 002 SUP 295325 OWN TRUCK 10/30/2021 295324

| PROD    | ORD   | SHIP | BRAND | DESCRIPTION         | PACK/SIZE  | PRICE  | EXTENSION |
|---------|-------|------|-------|---------------------|------------|--------|-----------|
| 640     | 50 LB | [ ]  | SABRE | 640 SK FRANK 11/LB  | 6/5 lb.    | 4.40   | 220.00    |
| HDRSAB  | 46 DZ | [ ]  | SABRE | HD SABRETT ROLL     | 12/12      | 1.95   | 89.70     |
| 000431  | 15 CS | [ ]  |       | HAMBURGER 4OZ       | 1/10LB     | 40.25  | 603.75    |
| HR4INP  | 58 DZ | [ ]  |       | HAMB ROLL-4"-DZ.    | 1/12CT     | 2.30   | 133.40    |
| REL GAL | 2 PC  | [ ]  | SABRE | RELISH SWEET-GAL.   | 4/1 GAL    | 7.95   | 15.90     |
| CHESLI  | 2 PC  | [ ]  | LANDO | CHEESE SLICED 160   | 6/6/5      | 13.95  | 27.90     |
| 000411  | 8 PC  | [ ]  | HEINZ | KETCHUP SQZ 20OZ    | 30/20OZ    | 2.75   | 22.00     |
| MUSSQZ  | 2 CS  | [ ]  | SABRE | SQUEEZE MUSTARD SAB | 12/14 OZ   | 13.25  | 26.50     |
| 000194  | 10 CS | [ ]  | BIG A | PRETZEL 50 BIG APPL | 1/50       | 25.50  | 255.00    |
| WISBUL  | 5 CS  | [ ]  | WISE  | WISE-BULK NACHOS TO | 1/6/1LB    | 12.75  | 63.75     |
| 000107  | 8 PC  | [ ]  | CHEFM | CHILI N/BEANS #10   | 6/#10      | 17.25  | 138.00    |
| 000246  | 1 CS  | [ ]  | HERSH | TWO DOLLAR BAR VARI | 4/4/30     | 151.75 | 151.75*   |
| HERREG  | 2 PC  | [ ]  | HERSH | HER PLAIN CHOC MILK | 1/36 CNT   | 30.00  | 60.00*    |
| 000601  | 2 PC  | [ ]  | HERSH | HER PLAIN CHOC MILK | 1/1/18     | 16.75  | 33.50     |
| STBU36  | 2 PC  | [ ]  | MARS  | STARBURST-36CT.     | 1/36       | 29.00  | 58.00*    |
| REES36  | 1 PC  | [ ]  |       | REESE-36CT.         | 1/36 CNT   | 28.55  | 28.55*    |
| KITK36  | 1 PC  | [ ]  |       | KIT KAT-36 CT.      | 1/36CT     | 32.20  | 32.20*    |
| MIWA36  | 2 CS  | [ ]  |       | MILKY WAY-36CT.     | 1/36 CNT   | 29.15  | 58.30*    |
| COK12   | 15 CS | [ ]  | COKE  | COKE 12OZ           | 24/12 oz   | 13.75  | 206.25*   |
| COK12D  | 5 CS  | [ ]  | COKE  | DIET COKE-12OZ      | 24/12 oz   | 13.75  | 68.75*    |
| SPR12   | 8 CS  | [ ]  | SPRIT | SPRITE-12OZ.        | 24/12OZ    | 13.75  | 110.00*   |
| LIPT12  | 5 CS  | [ ]  | LIPTO | LIPTN BRISK ICE TEA | 24/12 OZ   | 13.00  | 65.00*    |
| POSP16  | 12 CS | [ ]  | POLAN | WATER 16.9OZ 35CT   | 35/16OZ    | 5.95   | 71.40     |
| 000573  | 2 PC  | [ ]  | WARDS | COFFEE WARDS LG 15  | 15/15/14OZ | 4.95   | 9.90      |
| JRWAX   | 1 PC  | [ ]  | MXL   | WAX PAPER-JR.8X10.7 | 12/500     | 3.75   | 3.75      |
| STIRPL  | 1 PC  | [ ]  |       | STIRRER-PLASTIC RED | 10/1000    | 2.50   | 2.50*     |
| GLOXLG  | 1 PC  | [ ]  |       | GLOVE VINYL-XL      | 10/100     | 9.95   | 9.95*     |
| GLOXLG  | 1 PC  | [ ]  |       | GLOVE VINYL-XL      | 10/100     | 9.95   | 9.95*     |
| ALU1GS  | 7 PC  | [ ]  |       | FOIL ALUM SHEET 12  | 12/200 CNT | 5.00   | 35.00*    |
| FAMNAP  | 5 PC  | [ ]  |       | NAP FAMILY NAPKIN-L | 12/500/12  | 2.95   | 14.75     |
| PAPTWL  | 1 CS  | [ ]  |       | PAPER TOWEL-70.SHTS | 30/30 CNT  | 23.10  | 23.10     |
| ALU1GP  | 20 PC | [ ]  |       | ALUM PAN FULL DEEP  | 50/1       | 1.46   | 29.20*    |
| UTFORK  | 1 CS  | [ ]  |       | FORK 1000CT         | 1/1000CT   | 12.50  | 12.50*    |
| FOBO12  | 6 PC  | [ ]  |       | FOAM BOWL-12OZ.     | 8/125 CNT  | 4.25   | 25.50*    |
| HC12    | 10 PC | [ ]  |       | CUP HOT 12OZ        | 20/50 CNT  | 3.50   | 35.00     |
| HC10S   | 10 PC | [ ]  |       | CUP HOT SQT 10OZ    | 20/50 CNT  | 2.85   | 28.50     |
| ALU12R  | 2 CS  | [ ]  |       | FOIL/ROLL/12IN STND | 1/1000 FT  | 34.75  | 69.50*    |
| CUSOCH  | 15 CS | [ ]  |       | CUP O SOUP/CHICK    | 1/12CNT    | 6.80   | 102.00    |
| 000354  | 4 CS  | [ ]  | KELL  | FAMOUS AMOUS 36CNT  | 1/36       | 16.60  | 66.40     |
| HL16OZ  | 10 PC | [ ]  |       | LID HL16/12/10      | 10/100CT   | 3.00   | 30.00     |

CONTINUED ON NEXT PAGE

2.50

PHONE: 973-482-9326  
WWW.PIRYLIS.COM

PIRYLIS DISTRIBUTORS INC  
221 SUSSEX AVENUE

SATURDAY 10/30/2021  
DRIVER: \_\_\_\_\_

NEWARK, NJ 07103

CUSTOMER NO: CS1240

PH #: 908-851-6780

DELIVERY DATE: 10/30/2021

B UNION HS BAND  
IT 2350 NORTH THIRD STREET  
LO

S UNION HS BAND  
HT 2350 North Third Street  
IO

L UNION NJ 07083-  
CUST. P/O NO:

P UNION, NJ 07083

ROUTE: 05 CENTRAL/SHORE STOP: 000

TERMS SALESPERSON  
NET 7 DAYS 002 SUP

ORDER SHIP-VIA  
295325 OWN TRUCK

INV. DATE . INVOICE  
10/30/2021 295324

| PROD   | ORD   | SHIP | BRAND | DESCRIPTION      | PACK/SIZE   | PRICE | EXTENSION |
|--------|-------|------|-------|------------------|-------------|-------|-----------|
| ALUSMP | 20 PC | [ ]  |       | ALUM/PAN/HALF    | 100/100 CNT | .70   | 14.00*    |
| GEHLBC | 2 CS  | [ ]  | GEHLS | CHEESE BAG GEHLS | 4/1400Z     | 70.50 | 141.00    |

267

HAVE TO ADD ITEMS

SUB TOTAL

3202.10

-31.70

STINGER 2.50

Full Deep - 29.20

31.70

29.20 + 3270.40 = 3270.40

3270.40

SIGNATURE \_\_\_\_\_

UNITS: 267 1

TOTAL AMOUNT: 3202.10

PAID ON ACCOUNT \_\_\_\_\_

CHARGE PAID

CHECKED BY DRIVER: \_\_\_\_\_

CHECKED BY LOADER: \_\_\_\_\_

CUSTOMER'S COPY

