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From the Desk of

Linda Ionta, Director of Athletics, Health, Physical Education & Nurses

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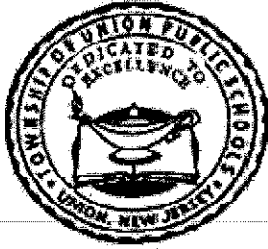
Date: 9/28/15 Memo to: Diane Cappiello

COMMENTS

- For Board Approval
- For your information
- For your signature
- For your files
- Per your request
- Per our conversation
- Please follow up
- Enclosed requires your timely response
- Please call me regarding this
- Please reply to the attached
- Please note and return
- Please return with your comments
- Please complete form(s) and return
- Please sign and return
- A copy will be sent back to you
- Add comments if you wish
- Sign both copies, return one
- Please review and pass on
- Please discuss with me
- Please call to arrange a conference
- Returning attached with thanks
- Please advise regarding the attached
- Please respond promptly
- Please return a copy(ies) to my attention
- Original to Superintendent
- Copy in personnel file
- Copy to staff member

Please have Mr. Tatum & Mr. Damato sign the attached 2015-2016 Nursing Service Plan and then submit for Board approval.

Thank you.



TOWNSHIP OF UNION PUBLIC SCHOOLS

SCHOOL NURSING SERVICES PLAN 2015-2016

**VIII. Assignment Plan for Certified and Non-Certified Nurses
N.J.A.C. 6A:16-2.1(f) 3 and N.J.A.C. 6:2.1(a) 10**

| <u>SCHOOL</u> | <u>CERTIFIED SCHOOL NURSE</u> |
|------------------------------|---|
| Battle Hill Elementary | Melanie Lamar |
| Connecticut Farms Elementary | Patricia Lipere |
| Franklin Elementary | Anne Buggy |
| Hannah Caldwell Elementary | Kim Zieser |
| Jefferson Elementary | Gayle Sumner |
| Washington Elementary | Virginia Chi |
| Burnet Middle School | Connie Sobon Sensor Brianna Benaquista |
| Livingston | Rosemary Nardo |
| Kawameeh Middle School | Kristine Vitelli |
| Union High School | Connie Novoa Marie Lima |

Nursing Service Plan for Union Board of Education

Optimal learning requires good health. The Certified School Nurse in the Union Public School System provides a vital component in students' primary and preventative health care. In an ongoing effort to insure children remain healthy and ready to learn, the school nurse must take on many roles.

School nurses often take the lead in early detection and correction of health problems through screenings, health assessment, and emergency care. They are often the liaison between education and healthcare, and provide a link/resource between school, home, and community.

The Certified School Nurse acts as an advocate for the children. With collaboration from both the physician and student's family, Individual Health Care Plans and Emergency Care Plans are developed for each student with acute or chronic health concerns. The nurse continually uses the nursing process to deliver optimum level of care.

The school nurse acts as both a communicator and investigator on a daily basis seeking information regarding health history, health practices, environmental concerns, safety issues, communicable disease patterns, and current health information relevant to the practice of school nursing broadly or as applied to an individual student/staff member. The nurse also acts as communicator/consultant to parents/guardians, pediatricians, specialists, health agencies, teachers, and custodial staff.

Education and counseling are vital roles of the Certified School Nurse. Along with formal classroom teaching, Union School Nurses distribute information through staff meetings, videos, and written information to both staff and children's families. Informal teaching takes place continuously on a one-to-one basis during the delivery of nursing care to both staff and students.

A time consuming role for school nurses is the role of recorder. A legal record is maintained for each student, and documentation of nursing care is required. Communication from parents and health care providers is also incorporated into the students' records. Data must also be collected and recorded for state agencies related to immunizations, tuberculosis testing, blood-borne pathogens, student/staff injuries, and sports physicals. The school nurse communicates required information through letters, phone calls, and conferences.

Managing the variety of roles and prioritizing care are crucial to school nursing. The school nurses at Union Public Schools are the key link between health and education services.

Emergency Care of Accidents or Illness at School

The School Nurse:

- Assists in setting up policies for caring for students who are injured or who become ill at school.
- Renders nursing care to injured or ill students and contacts parents about injuries requiring immediate medical attention. If parent or guardian is not available in an emergency, contact family designee or physician. Call ambulance when necessary.
- Renders nursing care to injured or ill school employees.

Emergency Management (N.J.A.C. 6A 16-2.1 (B) 2 (iii)

A. Acute Care Management Plan:

1. Creation and maintenance of an Emergency Management Kit for utilization in crisis, emergency evacuations, or situations.
2. Cardiac or Respiratory Distress Action Plan
 - a. AED's (Automatic External Defibrillators) deployment and delegates trained
 - b. CPR trained school nurse (N.J.A.C. 6A:13.3)
 - c. Universal precautions trained staff
 - d. CPR trained coaches/athletic trainers/teachers/staff
3. Concussion training for staff and management or current in-service certificates for coaches, physical education teachers, nurses.

B. IHP/Chronic Care Management Plans:

1. Epinephrine Auto Injector/Anaphylaxis Action Plan
2. Asthma Action Plan
3. Asthma Nebulizer Trained Nurses
4. Diabetic Action Plan-Glucagon
5. Lock Down Health Care Action Plan

C. School Nurses are members of the Crisis Response Team.

D. Community Rescue Squad and Emergency Paramedic Services

1. Local rescue squad is available in the Township. Daytime emergency services and transport will be contacted when necessary.

E. Nursing Services Provided to Non-Public Schools pursuant to N.J.A.C. 6A:16-25

1. Union Township provides services through a contractual agreement with Union County Education Service.

TOWNSHIP OF UNION - 2015-20 SCHOOL NURSING SERVICE PLAN

| Schools | Population Regular and Special Needs | Grades | Plan | Rationale Medication, Health Assessments, Health Education, Health Service Programs - All Schools |
|------------------------------|--------------------------------------|--------|--------|--|
| Battle Hill Elementary | 335/62 | PK-4 | CSN FT | Abdominal Hernia, Achondroplasia, Acid Reflux, ADD, ADHD, Anxiety, Apert's Syndrome, Asthma, Autism, Cataracts, Cerebral Palsy, Color Blindness, Congenital Hypothyroidism, Constipation, Down's Syndrome, Developmental Delay, Eczema, Epilepsy, Epistaxis, Food Allergies, Heart Murmur, Heat exhaustion with syncope, Hydrocephalus, Lactose Intolerance, Language Apraxia, Medication Allergies, Migraines, Mitral Valve Prolapse, ODD, Organic Urinary Condition, PDD, Prader-Willi syndrome, RAD, Rbdomyosarcoma Remission, Rheumatic Heart Disease, Seasonal Allergies, Sickle Cell Anemia, Von Willibrands, Vision Disorders. |
| Connecticut Farms Elementary | 416/42 | K-4 | CSN FT | ADD/ADHD, Adrenal Hyperplasia, Allergies: Nut/Other Food & Seasonal, Anaphylaxis Alert, Asthma, Autism Spectrum, Behaviorally Disturbed, Cardiac Disease, Chronic Lung Disease, Diabetes, Eczema, Hearing Impairment, Hypertension, Insulin Dependent Diabetes, Junior Idiopathic Arthritis, Mental/Emotional Disorders, Migraines, Nephrotic Syndrome, Nose Bleeds, Obesity, Osgood Schlatter, Reactive Airway Disease, Scoliosis, Seizure Disorder, Sickle Cell Anemia, Specialized Diets, Urinary Disorder. |
| Franklin Elementary | 433/25 | K-4 | CSN FT | Achalasia, Achondroplasia, ADHD, Allergies, Anaphylaxis Alert, Autism Spectrum, Behavioral Feeding Disorder, Blood Disorders, Cardiac Disease, Congenital Adrenal Hypertension, Enzyme Disorder, Epistaxis, Febrile Seizure, Food Allergies, Gastrointestinal Disorders, G6PD, Hearing Disorder, Lactose Intolerance, Latex Allergy, Lead Poisoning, Mental/Emotional Disorder, Orthopedic Disorder, Sickle Cell Anemia, Migraines, Obesity, Sinus Conditions, Stereotypia Motor Disorder. |
| Hannah Caldwell Elementary | 603/52 | PK-4 | CSN FT | ADD/ADHD, Allergies (including Bee/Food/Latex/Medication) with and without anaphylaxis protocol, Anemia, Asthma (including reactive airway disease), Autism Spectrum Disorder (including Asperger's), Cardiac History (including Heart Murmurs, VSD, AI, AS, Cardiac arrhythmia, Communication Disorders (including Auditory), Compromised Skin Integrity (including eczema), Developmental disorders (including Fine and Gross Motor Weakness), Sensory integration Disorders, Dermatological Disease (including eczema, epistaxis), GI Reflux, Gastritis, Gross and Fine Motor Weakness, Hematological Disorders (including sickle cell anemia, sickle cell trait, lead poisoning and hemochromatosis) Hyperemesis, Hyperlipidemia, Hypertension, Juvenile Arthritis, Headaches, Orthopedic Injuries (including unsteady gait, asymmetry of extremities), Psychiatric and Emotional Disorders (including oppositional defiant disorder/Central Auditory Processing Disorders/anxiety/behavioral issues/adjustment disorders/school phobias), seasonal allergies, seizure disorders, Thyroid disease, Urinary Disorders, Vision Disorders, Weight Issues (including eating disorders, food intolerance, feeding difficulties, over and under for age. |

TOWNSHIP OF UNION - 2015-2016 SCHOOL NURSING SERVICE PLAN

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|-----------------------|--------------------------------------|--------|--------|---|
| Jefferson Elementary | 537/83 | 5 | CSN FT | ADD/ADHD, Allergies-Food-Environmental-Season-Insect, Anxiety/School Phobia, Asthma, Autism, Cardiac Disease, Celiac Disease, Diabetes Type I, Diabetes Type II, Eczema, Food Intolerances, GI Disorders, Headaches, Hearing Impairment, Insect Sting Allergies, Life Threatening Allergies-Potential for Anaphylaxis, Migraines, Obesity, Orthopedic Injuries, Pancreatic Insufficiency, Post Liver Transplant, Rheumatoid Arthritis, Scoliosis, Seizure Disorder, Sickle Cell Disease, Spina Bifida & Turner Syndrome. |
| Livingston Elementary | 443/125 | PK-4 | CSN FT | Allergies (Seasonal/Food/Bees/Medication/with and without Anaphylaxis) Asthma (including Reactive Airway Disease, with and without daily medication/treatment), Autism Spectrum Disorder (including Asperger's Syndrome, Cardiac (including Aortic Stenosis Syndrome, Dextrocardia, Murmur, Tetralogy of Fallot Repair), Communication Disorders (including selective Mutism, Auditory & Visual Disturbances), Hematological Disorders (including Sickle Cell Disease, Thalassemia), Neurological Disorders, including Tethered Spinal Cord, Shunt Placement, Gross & Fine Motor Disorders, Nutritional Disorders (including Obesity) Orthopedic Disorders (including Club Foot) Seizure Disorders, Psychiatric & Behavioral Issues, Renal & Urological Disorders, Skin Disorders, including Eczema & Psoriasis. |
| Burnet Middle School | 986/136 | 6-8 | CSN FT | Acid Reflux, ADD, Addison's Disease, ADHD, Anaphylaxis, Asthma, Autism, Bilateral Amputee, Cardiac Disease, Cerebral Palsy, Coarctation of Aorta, Congenital Heart Condition, Convulsive Disorder, Diabetes Type 1, Down's Syndrome, Dyssemorrhea, Eczema, Endocrine Disorder, Epilepsy, Epistaxis, Food/Medicine and Seasonal Allergies, Hearing Impaired, Hyperlipidemia, Hypertension, Hypoglycemia, Hypothyroidism, G6PD, IBS, Kidney Disease, Lactose Intolerance, Latex, Leukemia, Limb Discrepancy, Mental/Emotional Disorders, Migraines, Mobility Impairment, Narcolepsy, Neurological Disorder, Obesity, Osgood Schlatters, Osteochondritis, Reactive Airway Disease, Reflux, Rheumatoid Arthritis, Scoliosis, Seizures, Sickle Cell Anemia, Syncope, Stereotypic Motor Disorder, Tourette's Syndrome, Von-Willebrand, Williams Syndrome. |





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| Kawameeh Middle School | 675/147 | 6-8 | CSN FT | ADD, ADHD, Anaphylaxis Alert, Anxiety, Aspergers Syndrome, Asthma, Autism, Auto-Immune Disorder, Cardiac Concerns (Chest Pain) Disease, Celiac Disease, Cerebral Palsy, Chronic Fatigue Syndrome, Chrons Disease, Concussion, Cystic Fibrosis, Depression, Dermatological Disorders, Down's Syndrome, Dysmennorhea, Eating Disorders, Epilepsy, Epistaxis, Fibromyalgia, Food Allergies, G6PD Deficiency, GI Disorders, Hearing Impaired, Hemophilia Type A Hypertension, Hypoglycemia, Hypothyroid, Insulin Dependent Diabetes, ITP, Kidney Disease, Klippel-Feil Syndrome, Lactose Intolerance, Leukemia, Lyme's Disease, Mesenteric Lymphadenitis, Migraines, Missing Immunizations, Mobility Impairment, Mononucleosis, Neurological Disorders, Obesity, Optic Nerve Atrophy, Orthopedic Concerns, Osgood-Schlatters, Osteogenesis Imperfecta, Reactive Airway Disease, Reflux Disease, School Phobia, Scoliosis, Seizure Disorder, Sickle Cell Disease/Trait Tourette's Syndrome, Spastic Displegia, Spinal Muscular Atrophy-Type II, Sun Exposure Concerns/Vision Concerns. |
| Washington Elementary | 604/214 | PK-4 | CSN FT | Acid Reflux, ADD/ADHD, Asthma, Autism, Allergy, Heart Murmur, Cerebral Palsy, Chronic Lung Disease, Developmental Disorders, Esophageal Atresia, Eczema & other Dermatological Diseases, Gross Motor Weakness, Hearing Impaired, Horner's Syndrome, Neuroblastoma, Hydrocephalus, Lactose Intolerance, Leukemia, Migraine, Neurogenic Bladder, Nut Allergies & other Food Allergies, Bee Sting Allergy, Orthopedic Problems, Overweight/underweight, Reactive Airway Disease, Seasonal Allergies, Seizures Disorders, Spina Bifida, Behavioral Disorders, Anxiety, Juvenile Rheumatoid Arthritis, Asperger syndrome, Epistaxis, Sickle Cell, School Phobia, Thyroid Disease, Hemi-paresis, Coloboma of right eye, Hypotonia, Sensory Integrative Disorder, Cochlear Implants, Kidney Disease, G6PD, Henoch-Schonlein Purpura, Febrile Convulsion, Presyncopal episode – vasovagal/neurogenic in nature, VSD, Systemic Onset Juvenile Idiopathic Arthritis, Celiac Disease, Carnitine Deficiency, Convergence Insufficiency (Double/blurred vision), PDD-NOS, Microtia, Glaucoma. |
| High School | 2,230/329 | 9-12 | 2 CSN FT | ADHD, Allergies, Anaphylaxis, Anemia, Asthma, Autism, Autoimmune Disorders, Blood Disorders, Cancer, Cardiac Disease, Cardiomyopathy with External Automatic Defibrillator, Cerebral Palsy, Chrons Disease, Cystic Fibrosis, Diabetes, Dysmenorrhea, Fibromyalgia, Genetic Disorders, Hearing Impaired, IBS, Incontinence, Kidney Disease, Leukemia, Lyme's Disease, Mental/Emotional Disorder, Migraines, Mononucleosis, Muscular Dystrophy, Orthopedic Conditions, Pregnancy, Scoliosis, Seizure Disorder, Sickle Cell, Spina Bifida, Syncope, Thrombocytopenia, Thyroid Disorders, Vision Impaired. |

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|-----------|--------------------------------------|--------|------|---|
| Director | Nursing Services & Health Ed. | FT | | Maintain Nursing Service Programs & Health Education Curriculum and Instruction. |
| Secretary | Nursing Services & Health Ed. | 2 FT | | Numerous Secretarial Type Projects. |

Linda Ionta
 Dr. B. Mullick
 Greg Tatum
 James Damato

Athletic Director
 School Physician
 Superintendent
 Board Secretary

Date: 9/25/15
 Date: 9/26/15
 Date:
 Date: