

# BOARD OF EDUCATION OWNERSHIP OF UNION

## Entered Purchase Order Report By Batch For Batch 33

va\_po02.101817  
09/30/2018

Approval Status Legend: IR=InComplete Requisition, CR=Completed Requisition, EP= Entered PO

Batch	PO#	Control#	Vendor#/Name	Account #	Description	Date	Entered By	Approval Status	PO Amount
33	19-00360		387605/THE COPY CENTER	11-190-100-610-01-02-	WORKBOOKS - BATTLE HILL	07/01/18	KARENW	EP-JANEK	431.25
	19-00479		385194/BOOKSMITH	11-000-222-610-01-11-	LIBRARY BOOKS BURNET	07/01/18	MICHELLEM	EP-JANEK	165.72
	19-00480		1434/JUNIOR LIBRARY GUILD	11-000-222-610-01-11-	LIBRARY BOOKS BURNET	07/01/18	MICHELLEM	EP-JANEK	677.60
	19-00516		384923/NOODLE TOOLS INC.	11-000-222-610-04-11-	NON-PRINT BURNET	07/01/18	MICHELLEM	EP-JANEK	202.00
	19-00517		382909/PROQUEST	11-000-222-610-04-11-	NON-PRINT BURNET	07/01/18	MICHELLEM	EP-JANEK	874.00
	19-00518		2547/FACTS ON FILE, INC.	11-000-222-610-04-11-	NON-PRINT BURNET	07/01/18	MICHELLEM	EP-JANEK	2,830.00
	19-00575		1602/FOLLETT SCHOOL SOLUTIONS	11-000-222-610-01-11-	LIBRARY BOOKS BURNET	07/01/18	MICHELLEM	EP-JANEK	630.33
	19-00995		387493/MUNICIPAL LEASING	11-190-100-592-55-55-IT55-	OT PU SV LEASE E BKS	07/01/18	FTFORSP	CR-	129,597.77
				12-000-252-730-55-55-IT55-	ADMIN INFO TECH	07/01/18	FTFORSP	CR-	129,597.77
	19-00996		387377/LIMINEX, INC. - GOGUARDIAN	11-000-252-340-55-55-IT55-	PROF TECH SVS	07/01/18	FTFORSP	CR-	\$259,195.54
	19-00998		387346/KEY GOVERNMENT FINANCE, INC.	12-000-252-730-55-55-IT55-	ADMIN INFO TECH	07/01/18	FTFORSP	CR-	19,950.00
	19-01593		385246/INNOVATIVE LEARNING	12-000-219-730-01-19-	Dept Special Service EQT	09/11/18	KATHY	EP-JANEK	211,784.82
	19-01630		385450/SCHOLASTIC BOOK FAIRS - 01	11-204-100-610-01-19-	LLD MM SUPPL	09/14/18	KATHY	EP-JANEK	2,913.00
	19-01638		351700/UNION CTY EDUC SERVICES	11-000-100-562-01-19-	Transition Program	09/14/18	CLAIRE	EP-JANEK	125.27
	19-01639		351700/UNION CTY EDUC SERVICES	11-000-100-562-01-19-	Transition Program	09/14/18	CLAIRE	EP-JANEK	49,302.00
	19-01641		80400/CURRICULUM ASSOCIATES INC	11-190-100-610-02-09-	INST SUPP KMS	09/14/18	ALYSSAM	EP-JANEK	49,302.00
	19-01717		386094/PEARSON CLINICAL	11-000-216-600-01-19-	STUDENT REL SVS SUPPLIES	09/18/18	KATHY	EP-JANEK	11,920.00
	19-01723		387292/SOLUTION TREE INC.	11-000-223-320-01-07-	INST STAFF TRN PRO ED LS	09/18/18	MARGARETC	EP-JANEK	500.00
	19-01743		2547/FACTS ON FILE, INC.	11-000-222-610-04-09-	Database to support curriculum	09/20/18	MARYL	EP-JANEK	449.75
	19-01765		3000/SCHOOL SPECIALTY, INC.	11-190-100-610-02-08-	INST SUPP WASHINGTON	09/21/18	TERRY	EP-JANEK	580.25
	19-01769		80400/CURRICULUM ASSOCIATES INC	11-000-216-600-01-19-	STUDENT REL SVS SUPPLIES	09/21/18	KATHY	EP-JANEK	133.97
	19-01826		387600/LECTURA, INC.	20-270-200-500-01-20-	TITLE II-A OPS DW CONFER	09/25/18	MMFORNCLB	EP-JANEK	394.00
	19-01850		386474/CRISIS PREVENTION INSTITUTE,	11-000-219-320-02-19-	STAFF DEVELOPMENT	09/27/18	KATHY	EP-JANEK	250.00
	19-01851		385450/SCHOLASTIC BOOK FAIRS - 01	11-204-100-610-01-19-	LLD MM SUPPL	09/27/18	KATHY	EP-JANEK	3,660.00
	19-01899		385480/SARA MC CULLOH	11-000-219-580-01-19-	Reimbursement	09/30/18	CLAIRE	CR-	219.19
									22.50
Total For 25 Items Charged Against Batch # 33									\$616,513.19

**Report Totals**

Current Entered \$616,513.19

Prior Entered \$0.00

Total Entered \$616,513.19

VENDOR NO. 387308

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**BOARD OF EDUCATION  
TOWNSHIP OF UNION**

COUNTY OF UNION  
2369 MORRIS AVENUE  
UNION, NEW JERSEY 07083

(908) 851-6408, 6409 or 6410 • FAX (908) 964-1462

BUDGET YEAR

2018->2019

**PURCHASE ORDER NUMBER**

19-01832

THIS NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES AND CORRESPONDENCE.

DATE: 09/27/2018

VENDOR:

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GREGORY E. BRENNAN  
BD. SEC'Y./SBA  
PETTY CASH

SHIP TO:

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Mr. Gregory Brennan  
Business Office  
2369 Morris Avenue  
UNION,, NJ 07083

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P.O. TYPE		MISC. DESCRIPTION		
Po_type= Other		reimburse-Sept petty cash		
				Partial <input type="checkbox"/> Complete <input type="checkbox"/>
QUANTITY ORDERED	CATALOG / UNIT	ITEM DESCRIPTION / ACCOUNT NUMBER	UNIT PRICE	TOTAL AMOUNT
1	Each	reimburse-September 2018 - petty cash Board Secretary	64.16	64.16
1	Each	Maintenance Department	54.56	54.56
1	Each	Superintendent's Office	42.77	42.77
BOE Approval 10/16/2018				\$161.49
7256/11-000-230	890-01-54-0060-	(\$64.16)		
7458/11-000-261	610-01-26-	(\$54.56)		
7248/11-000-230	610-02-23-0060-	(\$42.77)		

**INSTRUCTIONS TO VENDORS - (ADDITIONAL INFORMATION ON REVERSE SIDE)**

**VERBAL ORDERS ARE PROHIBITED.**

- Invoices must be rendered on the enclosed voucher form.
- Make a separate invoice for each order.
- Do not make any shipments "Collect". Prepay transportation charges, and include amount on bill, less otherwise agreed.
- Enclose shipping memo with each shipment.
- The right is reserved to cancel this order if reasonable shipment cannot be made.
- The purchase is exempt by statute from payment of all Federal, State and Municipal excise, sales and other taxes.
- All hazardous Chemical Products must be accompanied by material safety data sheets and labeled with CAS numbers.

**ORDER INVALID UNLESS SIGNED BY THE BUSINESS ADMINISTRATOR/BOARD SECRETARY**

*Gregory E. Brennan*

BUSINESS ADMINISTRATOR/BOARD SECRETARY DATE

VENDOR ACCEPTANCE CERTIFIES COMPLIANCE WITH FEDERAL AND STATE REGULATIONS REGARDING EQUAL EMPLOYMENT OPPORTUNITY WITHOUT REGARD TO RACE, CREED, COLOR, NATIONAL ORIGIN, ANCESTRY, AGE, SEX AFFECTIONAL OR SEXUAL ORIENTATION, MARITAL STATUS, FAMILIAL STATUS, LIABILITY FOR SERVICE IN THE ARMED FORCES OF THE UNITED STATES, ATYPICAL HEREDITARY CELLULAR OR BLOOD TRAIT OF ANY INDIVIDUAL OR NON-APPLICABLE DISABILITY.