

Township of Union Schools K-12



Diane Cappiello <dcappiello@twpunionschools.org>

Exhibit B-1 and Change of Club Advisor Form for October 2020 BOE Agenda

1 message

Laura Finnerty <lfinnerty@twpunionschools.org>

Tue, Oct 6, 2020 at 9:12 AM

To: Diane Cappiello <dcappiello@twpunionschools.org>

Cc: Mark Hoyt <mark.hoyt@twpunionschools.org>, Ingrid Soares <isoares@twpunionschools.org>

Good morning, Diane -

Can you please add the following Exhibit B-1 form to the October Board Meeting Agenda?

School/Club: School Projects**School Account #:** 2016**Amount of Check:** \$4,010.28**Payable to:** International E-Z Up, Inc.**For:** Tents for outdoor school events

In addition, can you please add the UHS Change of Advisor Form for the Halaqa Club?

As always, your help is greatly appreciated!

Thank you,

Laura Finnerty, Secretary and Bookkeeper

Union High School

2350 North Third Street

Union, NJ 07083

(908) 851-6501

2 attachments**Exhibit B-1 for School Projects Account (International E-Z Up, Inc.).pdf**

370K

**Halaqa Club - Change of Advisor Form.pdf**

387K

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: Union High School DATE: 10/1/2020
DEPARTMENT: School Projects ACCOUNT: 2016
VENDOR: International E-Z Up, Inc. AMOUNT: \$4,010.28

PURPOSE OF EXPENDITURE (Please attach the appropriate invoice(s):
To provide outdoor private area for students to conference with teachers, administration or counselors and these items will be used for future school events.

In accordance with the Student Organization Fund - Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.

NAME: Mark C. Hoyt, Principal
SIGNATURE: Mark C Hoyt

Per the Student Organization Funds - Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.

I approve the purchase of goods/services per the attached.

Fernanda Manochio
Acting Business Administrator

Date



International E-Z UP, Inc.
 1900 Second Street
 Norco, CA 92860
 Tel: 800-45-SHADE (800-457-4233)
 Fax: 800-810-8775

QUOTE

AAAQ386615

Date
09/23/20

Sold To: Union High School
 Laura Finnerty
 2350 North Third St
 Union, NJ 07083
 US

Phone: (908) 851-6508
Fax:

Ship To: Union High School
 Laura Finnerty
 2350 N 3RD ST
 UNION, NJ 07083-5049
 US

Phone: (908) 851-6508
Fax:

In Hand Date	Acct #	Terms	Rep	P.O. Number	Ship Via
10/9/2020	0116515	PREPAID	CHensley		FedEx Ground

Qty	Manufacturer SKU	Description	LIST Price	Unit Price	Ext. Price
3		Union High School-- Eclipse 10 x 15 All peaks printed	\$1,745.00	\$1,125.00	\$3,375.00
	EC3FST15WH	Eclipse, Steel Frame, 15' (4.5m), White	\$533.00		
	ECT1015DP4	Eclipse, Top, 10'x15'(3mx4.5m), Digital, 4 Peaks	\$1,212.00		
Optional Accessories					
3	WB3GYBK4	Weight Bag, Gray w/ Black Accents, 4 Pack, 45 lb.	\$89.00	\$65.00	\$195.00
3	D3RB15GY	Deluxe Roller Bag, 15'(4.5m), Gray w/Black Accents	\$167.00	\$109.00	\$327.00

SubTotal	\$3,897.00
Sales Tax	\$0.00
Shipping	\$113.28
Total	\$4,010.28

Quote is valid for 30 days from issue

Due to recent changes in tax laws, your order may be subject to local sales or use tax. International E-Z UP, Inc. is obligated to collect sales tax if a valid Exemption or Resale Certificate is not provided. Information regarding the tax jurisdictions being collected can be found at www.ezup.com/support/tax-information. If you have any questions, please contact our accounting department at (800) 457-4233.