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**DEPARTMENT OF SPECIAL SERVICES
TOWNSHIP OF UNION PUBLIC SCHOOLS
M-E-M-O-R-A-N-D-U-M**

TO: Dr. Scott Taylor

**C: Diane Cappiello
Gerald Benaquista
Yolanda Koon
Bernadette Watson**

From: Kim Conti

Re: Board Agenda

Date: October 5, 2021

**Approve Brett DiNovi & Associates, L.L.C. 1000 Crawford Place, Suites
260, 240 & 200 Mt. Laurel, New Jersey 08054 for Behavior Consultation
(BCBA) at the rate of \$140.00 per hour and Behavior Technician at the
rate of \$60.00 per hour, not to exceed \$ 250,000.00 for the 2021-2022
school year. (Account #11-000-216-320-01-19)**



Brett DiNovi & Associates, L.L.C.
Phone (856) 628-1686 & (267) 982-0001
Fax (855) 753-0071 & (855) 753-0072
Email: chасыty@brettdassociates.com, Web: www.brettdassociates.com

Mailing Address
PO Box 8223
Cherry Hill NJ 08002

Corporate Flagship Office
1000 Crawford Pl Suites
260, 240 & 200
Mt. Laurel NJ 08054

South Jersey
1771 Springdale Rd
Cherry Hill NJ 08003

New York
57 W. 56th St.
New York NY 10019

Maine
305 Main St.
Waterboro, ME 04087

California
23046 Avenida De La
Carlota Suite 600
Laguna Hills, CA 92653

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Advisory Board**

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Formerly Skinner
Author & Educator

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**Debbie Riddle,
LCSW**
Executive Director
Total Family
Solutions

Proposal for Behavior/Educational Consultation

July 1, 2021-June 30, 2022

Submitted to:

Ms. Kathleen Gilmartin

Union Township School District

October 1, 2021

Submitted by:

Chасыty Bright
Executive VP of Operations
Brett DiNovi & Associates, L.L.C.

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Excellence in Consultation & Training

New Jersey Department of Education Agency Approval:

Pursuant to NJ Administrative Code (N.J.A.C. 14-5.2), Brett DiNovi & Associates, LLC is officially approved to provide "Behavior Therapy" services for school districts. **Our agency is one of only four approved agencies** south of Middlesex County for this service by NJ Dept Education.

Brett DiNovi & Associates is also a New Jersey DOE Approved Home Instruction provider for both an onsite clinic and offsite instruction.

Our approval can viewed at:

<https://www.state.nj.us/cgi-bin/education/specialed/seclinc3.pl?string=07%208600%20197&clinic=BRETT%20DINOV%20AND%20ASSOCIATES&maxhits=10000>

Consultant Qualifications:

The Behavioral Consultants from Brett DiNovi & Associates are either:

- a) Masters or PhD level Board Certified Behavior Analysts (BCBA),
- b) BCaBA level clinician
- c) Behavioral Consultants with minimum of 7 years experience consulting with individuals with severe behavior problems; these professionals may not be Board Certified, however have equivalent experience and training.

Our consultants have provided clinical and administrative leadership for thousands of students, educational staff, and families both nationally and internationally. Presently we consult in over 600 schools across NJ, PA, NV, CA, ME, & FL and worldwide through remote consultation. Our consultants are also under leadership of worldwide recognized organizational behavior management experts to ensure interventions are implemented with treatment integrity. The Clinical Associate level consultant has extensive experience with students with challenging behaviors and learning difficulties, however they are not board certified. Our consultants have taught Applied Behavior Analysis courses at various colleges and universities. We consult in public schools, residential programs, other ABA organizations, and homes. All Consultants have current training and competency in Crisis Training Procedures.

Brett DiNovi & Associates, L.L.C. maintains on file a valid:

- 1) NJ business registration certificate # 1417061
- 2) C. 271 Political Contribution Disclosure Form
- 3) Workers Compensation Insurance Amguard Insurance Company
- 4) NJ Div. of Contract Compliance & EEO Employee Info Report
- 5) Consultants' curriculum vitas
- 6) Professional Liability Insurance (aggregate total per year of \$3 million) through CPH & Associates Policy
- 7) W-9 Request for tax payer ID # & certification
- 8) Vendor Certification Form

Union Township School District
July 1, 2021 - June 30, 2022 Fee Schedule

Clinical Associates: \$60 per hour and at least 2.5 hours per week is required for preparation of materials at the aforementioned full hourly rate, which may include preparation of data collection books, extensive report writing (not progress notes), telephone meetings with employees, and strategizing specific behavioral contingencies for the client are all billed at the aforementioned full hourly rate. This clinician provides the majority of the consultation.

The Clinical Associate level of direct support will have received training commensurate with that of the **Registered Behavior Technician (RBT), credentialed by the Behavior Analysis Certification Board (BACB) or be currently enrolled in a BACB Board Certification Program.** Credentials listed here <http://bacb.com/rbt>.

Behavior Consultant: Behavior Consultation will be provided at \$140 per hour, and at least 2 hours per week is required for preparation of materials at the aforementioned full hourly rate, which may include preparation of materials, such as data collection books, extensive report writing (not progress notes), telephone meetings with families and employees, and strategizing specific behavioral contingencies for the client are all billed at the aforementioned full hourly rate.

NJ & PA Certified Teacher: NJ & PA Certified Teacher will be provided at \$95 per hour, and at least 2 hours per week is required for preparation of materials at the aforementioned full hourly rate, which may include preparation of materials, such as data collection books, extensive report writing (not progress notes), telephone meetings with families and employees, and strategizing specific behavioral contingencies for the client are all billed at the aforementioned full hourly rate.

Contract Renewal is based on a 12 month cycle. Electronic Invoices are sent on a bi-weekly basis. Brett DiNovi & Associates will invoice your organization for the costs incurred to date. All payments should be mailed within 30 days to:

Brett DiNovi & Associates, L.L.C.
P.O. Box 8223
Cherry Hill, NJ 08002

It is also respectfully requested that your district's personnel do not solicit, recruit, or hire Brett DiNovi & Assoc consultants to work directly for the school district as each consultant has signed a non-compete agreement in their contracts with Brett DiNovi & Associates.

We look forward to being considered to provide behavior consultation services for your school district. Please confirm requested service(s), sign below and return to my attention to the following email address: chacity@brettdassociates.com. Your signature on this letter will serve as confirmation that you agree to provide payment for these services. Please do not hesitate to call me at (856) 628-1686 if you have any questions regarding this contract.

Sincerely,



Chasity Bright
Executive Vice President of Operations
Brett DiNovi & Associates, L.L.C.

Signature of Authorized School Administrator

Date

Printed Name of Authorized School Administrator

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