

KAWAMEEH MIDDLE SCHOOL

STUDENT ACTIVITIES

FUNDRAISER PROPOSAL

APPLICANT INFORMATION

Faculty Member: Nicole Kelly
Club Name: Kawameeh Middle School Student Council

Date: 9/15/2025

Account #: 19

Acct. Balance to Date: \$1692.61

Type of Fundraiser(s): (via student donations) - Sponsorships/Donations (Hearts for...)

Purpose of Fundraiser: Money raised will be used to support future Student Council Events, Student Council Apparel, and the 8th Grade Dance

Start Date of Project: November 2025

Completion Date of Project: June 2026

Date of Sales: Weekly from November 2025

To: June 2026

Sale Area/Location: KMS Homerooms, Main Lobby, Cafeteria, Main Office

Sales will be monitored by: Nicole Kelly, Advisor

****ATTACH PUBLICATION FROM VENDOR OF ITEMS TO BE SOLD****

Vendor representative's Name:

Vendor Business Name:

Vendor Address:

City:

State & Zip Code:

Unit Cost of Product/Service:

\$

Proposal Sale Price:

\$

Total Cost of all Products Not to Exceed:

\$

Minimum Total Profit Expected:

\$

FACULTY ADVISOR SIGNATURE

Signature:

Date:

9/12/25

PRINCIPAL'S SIGNATURE

Signature:

Date:

9/12/25

SCHOOL TREASURE SIGNATURE

Signature:

Date:

9/12/25

PLACED ON BOE MEETING AGENDA FOR

Month:

Year:

Approved: YES ☐ NO ☐

By:

**KAWAMEEH MIDDLE SCHOOL
STUDENT ACTIVITIES
FUNDRAISER PROPOSAL**

APPLICANT INFORMATION

Faculty Member: Nicole Kelly
Club Name: Kawameeh Middle School Student Council

Date: 9/15/2025

Account #: 19

Acct. Balance to Date: \$1692.61

Type of Fundraiser(s): (via student donations) - Bake Sale (could include donated baked goods, bagels, pretzels, other food items).

Purpose of Fundraiser: Money raised will be used to support future Student Council Events, Student Council Apparel, and the 8th Grade Dance

Start Date of Project: November 2025
Date of Sales: Weekly from November 2025

Completion Date of Project: June 2026
To: June 2026

Sale Area/Location: KMS Homerooms, Main Lobby, Cafeteria, Main Office
Sales will be monitored by: Nicole Kelly, Advisor

*****ATTACH PUBLICATION FROM VENDOR OF ITEMS TO BE SOLD*****

Vendor representative's Name:

Vendor Business Name:

Vendor Address:

City:

State & Zip Code:

Unit Cost of Product/Service:

\$n/a

Proposal Sale Price:

\$1.00 - \$2.00

Total Cost of all Products Not to Exceed:

\$100

Minimum Total Profit Expected:

\$25.00

FACULTY ADVISOR SIGNATURE

Signature:



Date: 9/15/25

PRINCIPAL'S SIGNATURE

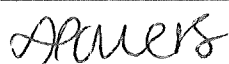
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Date:

SCHOOL TREASURE SIGNATURE

Signature:



Date: 9/12/25

PLACED ON BOE MEETING AGENDA FOR

Month:

Year:

Approved: YES ☐ NO ☐

By:

**KAWAMEEH MIDDLE SCHOOL
STUDENT ACTIVITIES
FUNDRAISER PROPOSAL**

APPLICANT INFORMATION

Faculty Member: Nicole Kelly
Club Name: Kawameeh Middle School Student Council

Date: 9/15/2025

Account #: 19

Acct. Balance to Date: \$1692.61

Type of Fundraiser(s): (via student donations) - Penny Wars/Guessing Game Jars. Students will donate money to various jars/jugs and it will be counted at the end. Classes with the most money will win a prize.

Purpose of Fundraiser: Money raised will be used to support future Student Council Events, Student Council Apparel, and the 8th Grade Dance

Start Date of Project: December 2025

Completion Date of Project: June 2026

Date of Sales: Weekly from December 2025

To: June 2026

Sale Area/Location: KMS Homerooms, Main Lobby, Cafeteria, Main Office
Sales will be monitored by: Nicole Kelly, Advisor

*****ATTACH PUBLICATION FROM VENDOR OF ITEMS TO BE SOLD*****

Vendor representative's Name:

Vendor Business Name: Dollar Tree

Vendor Address:

City: Union, NJ

State & Zip Code:

Unit Cost of Product/Service:

\$

Proposal Sale Price:

\$0


Total Cost of all Products Not to Exceed:

\$25 (jars)

Minimum Total Profit Expected:

\$25

FACULTY ADVISOR SIGNATURE

Signature: 

Date: 9/12/25

PRINCIPAL'S SIGNATURE

Signature: 

Date: 9/12/25

SCHOOL TREASURE SIGNATURE

Signature: 

Date: 9/12/25

PLACED ON BOE MEETING AGENDA FOR

Month:

Year:

Approved: YES ☐ NO ☐

By:

**KAWAMEEH MIDDLE SCHOOL
STUDENT ACTIVITIES
FUNDRAISER PROPOSAL**

APPLICANT INFORMATION

Faculty Member: Nicole Kelly
Club Name: Kawameeh Middle School Student Council

Date: 9/15/2025

Account #: 19

Acct. Balance to Date: \$ 1692.61

Type of Fundraiser(s): (via student donations) - Pajama Days/Spirit Week Special Days.
Students will pay cash to wear certain themed apparel to school on certain days.

Purpose of Fundraiser: Money raised will be used to support future Student Council Events,
Student Council Apparel, and the 8th Grade Dance

Start Date of Project: October 2025
Date of Sales: Weekly from October 2025

Completion Date of Project: June 2026
To: June 2026

Sale Area/Location: KMS Homerooms, Main Lobby, Cafeteria, Main Office
Sales will be monitored by: Nicole Kelly, Advisor

****ATTACH PUBLICATION FROM VENDOR OF ITEMS TO BE SOLD****

Vendor representative's Name:

Vendor Business Name:

Vendor Address:

City:

State & Zip Code:

Unit Cost of Product/Service:

\$

Proposal Sale Price:

\$1.00-\$2.00


Total Cost of all Products Not to Exceed:

\$0

Minimum Total Profit Expected:


\$25

FACULTY ADVISOR SIGNATURE

Signature: 


Date: 9/12/25

PRINCIPAL'S SIGNATURE

Signature: 

Date: 9/12/25

SCHOOL TREASURE SIGNATURE

Signature: 

Date: 9/12/25

PLACED ON BOE MEETING AGENDA FOR

Month:

Year:

Approved: YES ☐ NO ☐

By:

**KAWAMEEH MIDDLE SCHOOL
STUDENT ACTIVITIES
FUNDRAISER PROPOSAL**

APPLICANT INFORMATION

Faculty Member: Nicole Kelly
Club Name: Kawameeh Middle School Student Council

Date: 9/15/2025

Account #: 19

Acct. Balance to Date: \$1692.61

Type of Fundraiser(s): (via student donations) - Pasta Night/Karaoke Night. Entry fees will be collected.

Purpose of Fundraiser: Money raised will be used to support future Student Council Events, Student Council Apparel, and the 8th Grade Dance

Start Date of Project: December 2025

Completion Date of Project: June 2026

Date of Sales: Weekly from December 2025

To: June 2026

Sale Area/Location: KMS Homerooms, Main Lobby, Cafeteria, Main Office
Sales will be monitored by: Nicole Kelly, Advisor

****ATTACH PUBLICATION FROM VENDOR OF ITEMS TO BE SOLD****

Vendor representative's Name:

Vendor Business Name: ShopRite Union

Vendor Address:

City: Union, NJ

State & Zip Code:

Unit Cost of Product/Service:

\$100 (to supplement donations)

Proposal Sale Price:

\$2.00-\$5.00


Total Cost of all Products Not to Exceed:

\$100

Minimum Total Profit Expected:

\$25

FACULTY ADVISOR SIGNATURE

Signature: 

Date: 9/12/25

PRINCIPAL'S SIGNATURE

Signature: 

Date: 9/12/25

SCHOOL TREASURE SIGNATURE

Signature: 

Date: 9/12/25

PLACED ON BOE MEETING AGENDA FOR

Month:

Year:

Approved: YES ☐ NO ☐

By:

**KAWAMEEH MIDDLE SCHOOL
STUDENT ACTIVITIES
FUNDRAISER PROPOSAL**

APPLICANT INFORMATION

Faculty Member: Nicole Kelly
Club Name: Kawameeh Middle School Student Council

Date: 9/15/2025

Account #: 19

Acct. Balance to Date: \$1692.61

Type of Fundraiser(s): (via student donations) - Car Wash. Student Council members will wash cars for cash per car.

Purpose of Fundraiser: Money raised will be used to support future Student Council Events, Student Council Apparel, and the 8th Grade Dance

Start Date of Project: December 2025

Completion Date of Project: June 2026

Date of Sales: Weekly December 2025

To: June 2026

Sale Area/Location: KMS Homerooms, Main Lobby, Cafeteria, Main Office

Sales will be monitored by: Nicole Kelly, Advisor

*****ATTACH PUBLICATION FROM VENDOR OF ITEMS TO BE SOLD*****

Vendor representative's Name:

Vendor Business Name: Walmart

Vendor Address: Union, NJ

City:

State & Zip Code:

Unit Cost of Product/Service:

\$100

Proposal Sale Price:

\$5.00-\$10.00 per car

Total Cost of all Products Not to Exceed:

\$100

Minimum Total Profit Expected:

\$25

FACULTY ADVISOR SIGNATURE

Signature:

Date:

9/12/25

PRINCIPAL'S SIGNATURE

Signature:

Date:

9/12/25

SCHOOL TREASURE SIGNATURE

Signature:

Date:

9/12/25

PLACED ON BOE MEETING AGENDA FOR

Month:

Year:

Approved: YES ☐ NO ☐

By:

KAWAMEEH MIDDLE SCHOOL

STUDENT ACTIVITIES

FUNDRAISER PROPOSAL

APPLICANT INFORMATION

Faculty Member: Nicole Kelly
Club Name: Kawameeh Middle School Student Council

Date: 9/15/2025

Account #: 19

Acct. Balance to Date: \$ 1692.61

Type of Fundraiser(s): (via student donations) - Talent Show/Dance-A-Thon.
Students/Attendees will pay cash for an entry fee.

Purpose of Fundraiser: Money raised will be used to support future Student Council Events, Student Council Apparel, and the 8th Grade Dance

Start Date of Project: December 2025

Completion Date of Project: June 2026

Date of Sales: Weekly from December 2025

To: June 2026

Sale Area/Location: KMS Homerooms, Main Lobby, Cafeteria, Main Office, Auditorium, Gym
Sales will be monitored by: Nicole Kelly, Advisor

****ATTACH PUBLICATION FROM VENDOR OF ITEMS TO BE SOLD****

Vendor representative's Name:

Vendor Business Name:

Vendor Address:

City:

State & Zip Code:

Unit Cost of Product/Service:

\$

Proposal Sale Price:

\$1.00-\$2.00


Total Cost of all Products Not to Exceed:

\$100

Minimum Total Profit Expected:


\$25

FACULTY ADVISOR SIGNATURE

Signature: 

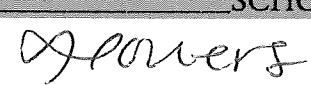
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PRINCIPAL'S SIGNATURE

Signature: 

Date: 9/12/25

SCHOOL TREASURE SIGNATURE

Signature: 

Date: 9/12/25

PLACED ON BOE MEETING AGENDA FOR

Month:

Year:

Approved: YES ☐ NO ☐

By:

KAWAMEEH MIDDLE SCHOOL

STUDENT ACTIVITIES

FUNDRAISER PROPOSAL

APPLICANT INFORMATION

Faculty Member: Nicole Kelly
Club Name: Kawameeh Middle School Student Council

Date: 9/15/2025

Account #: 19

Acct. Balance to Date: \$1692.61

Type of Fundraiser(s): (via student donations) - Photo Backdrop Pics/Photo Scavenger Hunt.
Students will pay cash for seasonal pictures or pay an entry fee for

Purpose of Fundraiser: Money raised will be used to support future Student Council Events,
Student Council Apparel, and the 8th Grade Dance

Start Date of Project: October 2025
Date of Sales: Weekly from October 2025

Completion Date of Project: June 2026
To: June 2026

Sale Area/Location: KMS Homerooms, Main Lobby, Cafeteria, Main Office, Auditorium, Gym
Sales will be monitored by: Nicole Kelly, Advisor

***** ATTACH PUBLICATION FROM VENDOR OF ITEMS TO BE SOLD *****

Vendor representative's Name:

Vendor Business Name:

Vendor Address:

City:

State & Zip Code:

Unit Cost of Product/Service:

\$

Proposal Sale Price:

\$2.00-\$5.00

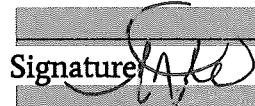
Total Cost of all Products Not to Exceed:

\$100

Minimum Total Profit Expected:

\$25

FACULTY ADVISOR SIGNATURE

Signature: 

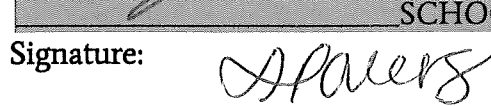
Date: 9/12/25

PRINCIPAL'S SIGNATURE

Signature: 

Date: 9/12/25

SCHOOL TREASURE SIGNATURE

Signature: 

Date: 9/12/25

PLACED ON BOE MEETING AGENDA FOR

Month:

Year:

Approved: YES ☐ NO ☐

By:

**KAWAMEEH MIDDLE SCHOOL
STUDENT ACTIVITIES
FUNDRAISER PROPOSAL**

APPLICANT INFORMATION

Faculty Member: Nicole Kelly
Club Name: Kawameeh Middle School Student Council

Date: 9/15/2025

Account #: 19

Acct. Balance to Date: \$1692.61

Type of Fundraiser(s): (via student donations) - GRAMS (Holiday, Candy, Birthday). Similar fundraising activity (named differently depending on season).

Purpose of Fundraiser: Money raised will be used to support future Student Council Events, Student Council Apparel, and the 8th Grade Dance

Start Date of Project: November 2025

Completion Date of Project: June 2026

Date of Sales: Weekly from November 2025

To: June 2026

Sale Area/Location: KMS Homerooms, Main Lobby, Cafeteria, Main Office

Sales will be monitored by: Nicole Kelly, Advisor

***** ATTACH PUBLICATION FROM VENDOR OF ITEMS TO BE SOLD *****

Vendor representative's Name:

Vendor Business Name: Dollar Tree/Amazon/Christmas Tree Shop

Vendor Address:

City: Union, NJ

State & Zip Code:

Unit Cost of Product/Service:

\$

Proposal Sale Price:

\$1.00-\$2.00


Total Cost of all Products Not to Exceed:

\$100

Minimum Total Profit Expected:

\$25

FACULTY ADVISOR SIGNATURE

Signature: 


Date: 9/12/25

PRINCIPAL'S SIGNATURE

Signature: 

Date: 9/12/25

SCHOOL TREASURE SIGNATURE

Signature: 

Date: 9/12/25

PLACED ON BOE MEETING AGENDA FOR

Month:

Year:

Approved: YES ☐ NO ☐

By:

KAWAMEEH MIDDLE SCHOOL

STUDENT ACTIVITIES

FUNDRAISER PROPOSAL

APPLICANT INFORMATION

Faculty Member: Nicole Kelly
Club Name: Kawameeh Middle School Student Council

Date: 9/15/2025

Account #: 19

Acct. Balance to Date: \$1692.61

Type of Fundraiser(s): Movie Night. Students/Attendees will pay an entry fee. Snacks will be sold outside the auditorium.

Purpose of Fundraiser: Money raised will be used to support future Student Council Events, Student Council Apparel, and the 8th Grade Dance

Start Date of Project: December 2025

Completion Date of Project: June 2026

Date of Sales: Weekly from December 2025

To: June 2026

Sale Area/Location: KMS Homerooms, Main Lobby, Cafeteria, Main Office
Sales will be monitored by: Nicole Kelly, Advisor

*****ATTACH PUBLICATION FROM VENDOR OF ITEMS TO BE SOLD*****

Vendor representative's Name:

Vendor Business Name: Dollar Tree/Amazon/Christmas Tree Shop

Vendor Address:

City: Union, NJ

State & Zip Code:

Unit Cost of Product/Service:

\$

Proposal Sale Price:

\$1.00-\$2.00


Total Cost of all Products Not to Exceed:

\$100

Minimum Total Profit Expected:


\$25

FACULTY ADVISOR SIGNATURE

Signature: 


Date: 9/12/25

PRINCIPAL'S SIGNATURE

Signature: 

Date: 9/12/25

SCHOOL TREASURE SIGNATURE

Signature: 

Date: 9/12/25

PLACED ON BOE MEETING AGENDA FOR

Month:

Year:

Approved: YES ☐ NO ☐

By:

**KAWAMEEH MIDDLE SCHOOL
STUDENT ACTIVITIES
FUNDRAISER PROPOSAL**

APPLICANT INFORMATION

Faculty Member: Nicole Kelly
Club Name: Kawameeh Middle School Student Council

Date: 9/15/2025

Account #: 19

Acct. Balance to Date: \$1692.61

Type of Fundraiser(s): Pretzel/Hot Chocolate Sale, Cookies/Hot Chocolate, Donuts/Lemonade/Iced Tea/Ice Pops. Students will sell after school or during half day lunch periods.

Purpose of Fundraiser: Money raised will be used to support future Student Council Events, Student Council Apparel, and the 8th Grade Dance

Start Date of Project: October 2025

Completion Date of Project: June 2026

Date of Sales: Weekly from October 2025 To: June 2026

Sale Area/Location: KMS Homerooms, Main Lobby, Cafeteria, Main Office
Sales will be monitored by: Nicole Kelly, Advisor

*****ATTACH PUBLICATION FROM VENDOR OF ITEMS TO BE SOLD*****

Vendor representative's Name:

Vendor Business Name: Philly Pretzel Factory, ShopRite, Sam's Club

Vendor Address:

City:

State & Zip Code:

Unit Cost of Product/Service:

\$100

Proposal Sale Price:

\$1.00 - \$2.00


Total Cost of all Products Not to Exceed:

\$200

Minimum Total Profit Expected:


\$25.00

FACULTY ADVISOR SIGNATURE

Signature: 


Date: 9/12/25

PRINCIPAL'S SIGNATURE

Signature: 

Date: 9/12/25

SCHOOL TREASURE SIGNATURE

Signature: 

Date: 9/12/25

PLACED ON BOE MEETING AGENDA FOR

Month:

Year:

Approved: YES ☐ NO ☐

By:

**KAWAMEEH MIDDLE SCHOOL
STUDENT ACTIVITIES
FUNDRAISER PROPOSAL**

APPLICANT INFORMATION

Faculty Member: Nicole Kelly
Club Name: Kawameeh Middle School Student Council

Date: 9/15/2025

Account #: 19

Acct. Balance to Date: \$1692.61

Type of Fundraiser(s): Faculty/Staff Rooftop Sleepover. Jars will be placed in the cafeteria and whichever teacher team raises the most money will sleep on the KMS roof.

Purpose of Fundraiser: Money raised will be used to support future Student Council Events, Student Council Apparel, and the 8th Grade Dance

Start Date of Project: December 2025
Date of Sales: Once between Dec-June

Completion Date of Project: June 2026
To: June 2026

Sale Area/Location: KMS Homerooms, Main Lobby, Cafeteria, Main Office
Sales will be monitored by: Nicole Kelly, Advisor

*****ATTACH PUBLICATION FROM VENDOR OF ITEMS TO BE SOLD*****

Vendor representative's Name:

Vendor Business Name: DollarTree, Costco, Shoprite

Vendor Address:

City:

State & Zip Code:

Unit Cost of Product/Service:	\$100
Proposal Sale Price:	\$1.00 - \$2.00
Total Cost of all Products Not to Exceed:	\$100
Minimum Total Profit Expected:	\$25.00

FACULTY ADVISOR SIGNATURE

Signature:

Date: 9/12/25

PRINCIPAL'S SIGNATURE

Signature:

Date: 9/12/25

SCHOOL TREASURE SIGNATURE

Signature:

Date: 9/12/25

PLACED ON BOE MEETING AGENDA FOR

Month:

Year:

Approved: YES ☐ NO ☐

By:

**KAWAMEEH MIDDLE SCHOOL
STUDENT ACTIVITIES
FUNDRAISER PROPOSAL**

APPLICANT INFORMATION

Faculty Member: Nicole Kelly
Club Name: Kawameeh Middle School Student Council

Date: 9/15/2025

Account #: 19

Acct. Balance to Date: \$11692.61

Type of Fundraiser(s): Clear, drawstring backpacks will be sold as part of a school initiative to provide a convenient and school-approved way for students to carry their belongings. These bags allow students to have an easy, hands-free way to transport items throughout the day.

Purpose of Fundraiser: Money raised will be used to support future Student Council Events, Student Council Apparel, and the 8th Grade Dance

Start Date of Project: October 2025

Completion Date of Project: June 2026

Date of Sales: Ongoing between October-June

To: June 2026

Sale Area/Location: KMS Homerooms, Main Lobby, Cafeteria, Main Office
Sales will be monitored by: Nicole Kelly, Advisor

****ATTACH PUBLICATION FROM VENDOR OF ITEMS TO BE SOLD****

Vendor representative's Name:

Vendor Business Name: Amazon

Vendor Address:

City:

State & Zip Code:

Unit Cost of Product/Service:

\$100

Proposal Sale Price:

\$3.00

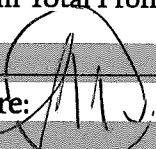
Total Cost of all Products Not to Exceed:

\$300

Minimum Total Profit Expected:

\$25.00

FACULTY ADVISOR SIGNATURE

Signature: 

Date: 9/12/25

PRINCIPAL'S SIGNATURE

Signature: 

Date: 9/12/25

SCHOOL TREASURE SIGNATURE

Signature: 

Date: 9/12/25

PLACED ON BOE MEETING AGENDA FOR

Month:

Year:

Approved: YES ☐ NO ☐

By:

APPLICANT INFORMATION

Date: 9/15/2025

Month: Year: Approved: YES ☐ NO ☐ By:

Kawameeh Middle School STUDENT ACTIVITIES FUNDRAISER PROPOSAL

Applicant Information

Faculty Member (s): Lisa Ashraf Date: 9/30/25

Club Name: Peel Leadership

Acct. No.: N/A - To be approved in Oct. Acct. Balance to Date: \$0.00

Type of Fundraiser: ~~Raffle~~ Bake Sale

Purpose of Fundraiser: To purchase Peel Leadership shirts and make donations to school & community.

What are you selling? Baked Goods - student donation (club members)

Start Date of Project: 11/1/25 Completion Date of Project: 6/15/26

Date of Sale(s): From 11/1/25 To: 6/15/26 (weekly)

Sale Area/Location: Front of School (Lobby)

Sale will be monitored by: Lisa Ashraf

***** ATTACH PUBLICATION FROM VENDOR OF ITEMS TO BE SOLD *****

Vendor Representative's Name: N/A

Vendor Business Name: _____

Vendor Address: _____

City: _____ State & Zip code: _____

Unit Cost of Product/Service: \$ 0.00

Proposal Sale Price: \$ 1-2.00 per item

Total Cost of all Products Not to Exceed: \$ N/A

Minimum Total Profit Expected: \$ 50.00

Faculty Advisor Signature

Signature: [Signature] Date: 9/30/25

(Vice) Principal Signature

Signature: [Signature] Date: 10/1/25

School Treasure Signature

Signature: [Signature] Date: 10/1/25

Placed on BOE Meeting Agenda for:

Month: _____	Year: _____	Approved: <input type="checkbox"/> YES <input type="checkbox"/> NO	By: _____
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Kawameeh Middle School STUDENT ACTIVITIES FUNDRAISER PROPOSAL

Applicant Information

Faculty Member (s): Andrea Steensen Date: 10/1/25

Club Name: Paw Pals

Acct. No.: 11 Acct. Balance to Date: \$127.73

Type of Fundraiser: Bake Sales

Purpose of Fundraiser: Raise money for rescue organization

What are you selling? Candy, cookies etc - student donation
(club members)

Start Date of Project: 11/1/25 Completion Date of Project: 4/15/26

Date of Sale(s): From 11/1/25 To: 4/15/26 (weekly)

Sale Area/Location: Lobby

Sale will be monitored by: Andrea Steensen

***** ATTACH PUBLICATION FROM VENDOR OF ITEMS TO BE SOLD *****

Vendor Representative's Name: N/A

Vendor Business Name: _____

Vendor Address: _____

City: _____ State & Zip code: _____

Unit Cost of Product/Service: \$ 0.00

Proposal Sale Price: \$ 1-2.00 per item

Total Cost of all Products Not to Exceed: \$ N/A

Minimum Total Profit Expected: \$ \$50.00

Faculty Advisor Signature

Signature: Andrea Steensen Date: 10/1/25

(Vice) Principal Signature

Signature: [Signature] Date: 10/1/25

School Treasure Signature

Signature: [Signature] Date: 10/1/25

Placed on BOE Meeting Agenda for:

Month: _____	Year: _____	Approved: <input type="checkbox"/> YES <input type="checkbox"/> NO	By: _____
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