

Township of Union Schools K-12



Diane Cappiello &lt;dcappiello@twpunionschools.org&gt;

## UHS Fundraiser - September 2019 Meeting

1 message

**Lori-Ann Boyd** <lboyd@twpunionschools.org>  
 To: Diane Cappiello <dcappiello@twpunionschools.org>  
 Cc: Victoria Menjivar <vmenjivar@twpunionschools.org>

Tue, Aug 27, 2019 at 11:20 AM

Hi Diane,

Please add this fundraiser to the September 2019 Agenda.

**School/Club:** Student Council**School Account #:** 2053**Type of Fundraiser:** Bake Sale**Date of Event:** September 18, 2019 to June 20, 2020**Purpose of Fund Raiser:** To raise money for Student Council events and activities.**School/Club:** Student Council**School Account #:** 2053**Type of Fundraiser:** Powder Puff Game**Date of Event:** May 2020**Purpose of Fund Raiser:** To raise money for Student Council events and activities.**School/Club:** Student Council**School Account #:** 2053**Type of Fundraiser:** March Madness**Date of Event:** March 2020**Purpose of Fund Raiser:** To raise money for the Homecoming Dance and all upcoming events.**School/Club:** Student Council**School Account #:** 2053**Type of Fundraiser:** Valentine's Day Gram**Date of Event:** February 14, 2020**Purpose of Fund Raiser:** To raise money for Student Council events and activities.

**School/Club:** Student Council

**School Account #:** 2053

**Type of Fundraiser:** Holiday Grams

**Date of Event:** December 20, 2019

**Purpose of Fund Raiser:** To raise money for Student Council events and activities.

**School/Club:** Student Council

**School Account #:** 2053

**Type of Fundraiser:** Student vs. Faculty Football Game

**Date of Event:** November 1 - 30, 2019 or April 1 - May 31, 2020

**Purpose of Fund Raiser:** To raise money for Student Council events and activities.

**School/Club:** Student Council

**School Account #:** 2053

**Type of Fundraiser:** Homecoming Game

**Date of Event:** November 1, 2019

**Purpose of Fund Raiser:** To raise money for Student Council events and activities.

**School/Club:** Student Council

**School Account #:** 2053

**Type of Fundraiser:** Homecoming Dance

**Date of Event:** November 2, 2019

**Purpose of Fund Raiser:** To raise money for Student Council events and activities.

Lori-Ann A. Boyd, Administrative Assistant to the  
Personnel Manager / Public Relations Coordinator  
Township of Union Board of Education  
2369 Morris Avenue  
Union, NJ 07083  
P: 908.851.6420  
lboyd@twpunionschools.org  
**HUMAN. KIND. BE BOTH. -Lori A. Boyd**

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# UNION HIGH SCHOOL STUDENT ACTIVITIES FUNDRAISER PROPOSAL

**Applicant Information**

Faculty Member (s): Victoria Menjivar Date: 08/08/19

Club Name: Student Council

Acct. No.: 2053 Acct. Balance to Date: \_\_\_\_\_

Type of Fund Raiser: Bake Sales (Year Round)

Purpose of Fund Raiser: See attached

Start Date of Project: \_\_\_\_\_ Completion Date of Project: \_\_\_\_\_

Date of Sale(s): From \_\_\_\_\_ To: \_\_\_\_\_

Sale Area/Location: \_\_\_\_\_

Sale will be monitored by: \_\_\_\_\_

\*\*\*\*\* ATTACH PUBLICATION FROM VENDOR OF ITEMS TO BE SOLD \*\*\*\*\*

Vendor Representative's Name: \_\_\_\_\_

Vendor Business Name: \_\_\_\_\_

Vendor Address: \_\_\_\_\_

City: \_\_\_\_\_ State & Zip code: \_\_\_\_\_

Unit Cost of Product/Service: \$ \_\_\_\_\_

Proposal Sale Price: \$ \_\_\_\_\_

Total Cost of all Products Not to Exceed: \$ \_\_\_\_\_

Minimum Total Profit Expected: \$ \_\_\_\_\_

**Faculty Advisor Signature**

Signature: [Signature] Date: 08/08/19

**Vice Principal Signature**

Signature: [Signature] Date: 8/14/19

**School Treasure Signature**

Signature: [Signature] Date: 8.26.19

**Placed on BOE Meeting Agenda for:**

Month: Sept. Year: 2019 Approved: YES  NO  By: \_\_\_\_\_

**Union High School**

**Student Activities –Fund Raiser Proposal**

**Faculty Member:** Victoria Menjivar

**Today's Date:** 08/08/19

**Club Name:** Student Council

**Acct. No.:** 2053

**Acct. Balance to Date:** \$6,830.66

**Type of Fund Raiser:** Bake Sales (Year Round)

**Date of Event/Fundraiser:** September 2019-June 2020

**Purpose of Fund Raiser:** To raise money for year-round Student Council events & activities

- Bake sale items will be purchased from Sams Club/Amazon year round.

**Start Date of Project:** 09/15/19

**Completion Date of Project:** 06/20/20

**Date of Sale(s): From** 09/15/19

**To:** 06/20/20

**Sale Area/Location:** UHS

**Sale will be monitored by:** Victoria Menjivar (Student Council Advisor)

**Vendor/s:** Sams Club/Amazon

- Snacks to sell will be purchased from Sams Club /Amazon

**Unit cost of Product/Service:** Items for bake sale are usually ≈\$100.00 per bake sale

**Proposal Sale Price:** Snacks are usually sold at \$1.00/each

**Total cost of all products not to exceed:** \$100.00 per Bake Sale

**Minimum total profit expected:** \$50.00 per bake sale

**\*\*Dates will be specified with Mrs. Osty\*\***



# UNION HIGH SCHOOL STUDENT ACTIVITIES FUNDRAISER PROPOSAL

**Applicant Information**

Faculty Member (s): Victoria Menjivar Date: 08/08/19

Club Name: Student Council

Acct. No.: 2053 Acct. Balance to Date: \_\_\_\_\_

Type of Fund Raiser: Panderuff Football Game

Purpose of Fund Raiser: See attached

Start Date of Project: \_\_\_\_\_ Completion Date of Project: \_\_\_\_\_

Date of Sale(s): From \_\_\_\_\_ To: \_\_\_\_\_

Sale Area/Location: \_\_\_\_\_

Sale will be monitored by: \_\_\_\_\_

\*\*\*\*\* ATTACH PUBLICATION FROM VENDOR OF ITEMS TO BE SOLD \*\*\*\*\*

Vendor Representative's Name: \_\_\_\_\_

Vendor Business Name: \_\_\_\_\_

Vendor Address: \_\_\_\_\_

City: \_\_\_\_\_ State & Zip code: \_\_\_\_\_

Unit Cost of Product/Service: \$ \_\_\_\_\_

Proposal Sale Price: \$ \_\_\_\_\_

Total Cost of all Products Not to Exceed: \$ \_\_\_\_\_

Minimum Total Profit Expected: \$ \_\_\_\_\_

**Faculty Advisor Signature**

Signature: [Signature] Date: 08/08/19

**Vice Principal Signature**

Signature: [Signature] Date: 8/14/19

**School Treasure Signature**

Signature: [Signature] Date: 8.26.19

**Placed on BOE Meeting Agenda for:**

Month: Sept. Year: 2019 Approved: YES  NO  By: \_\_\_\_\_

**Union High School**

**Student Activities –Fund Raiser Proposal**

**Faculty Member:** Victoria Menjivar

**Today's Date:** 08/08/19

**Club Name:** Student Council

**Acct. No.:** 2053

**Acct. Balance to Date:** \$6,830.66

**Type of Fund Raiser:** PowderPuff Football Game

**Date of Event/Fundraiser:** May 2020

**Purpose of Fund Raiser:** To raise money for upcoming Student Council events & activities

- Decorations will be purchased from party city and snacks will be purchased from Sams Club to sell at the event.
- Shirts will be purchased for players from Custom Ink. There will be a \$20.00 per shirt charge.
- Entrance fee to game will be \$2.00/\$1.00 with student ID
- DJ may be booked if necessary

**Start Date of Project:** 04/01/20

**Completion Date of Project:** 05/31/20

**Date of Sale(s): From** 04/01/20

**To:** 05/31/20

**Sale Area/Location:** UHS

**Sale will be monitored by:** Victoria Menjivar (Student Council Advisor)

**Vendor/s:** Custom Ink/Sams Club/Party City/Amazon

- Decorations will be purchased from Party City
- Snacks to sell will be purchased from Sams Club
- Shirts will be purchased from Custom Ink
- Flags will be purchased from Amazon

**Unit cost of Product/Service:** Shirts are usually about \$20.00/each; Snacks are usually about \$150.00; Decorations are usually about \$150.00

**Proposal Sale Price:** Shirts are sold at \$20.00; Snacks are usually sold at \$1.00/each

**Total cost of all products not to exceed:** ≈\$850.00

**Minimum total profit expected:** \$500.00



# UNION HIGH SCHOOL STUDENT ACTIVITIES FUNDRAISER PROPOSAL

### Applicant Information

Faculty Member (s): Victoria Menjivar Date: 08/08/19

Club Name: Student Council

Acct. No.: 2053 Acct. Balance to Date: \_\_\_\_\_

Type of Fund Raiser: March Madness

Purpose of Fund Raiser: see attached

Start Date of Project: \_\_\_\_\_ Completion Date of Project: \_\_\_\_\_

Date of Sale(s): From \_\_\_\_\_ To: \_\_\_\_\_

Sale Area/Location: \_\_\_\_\_

Sale will be monitored by: \_\_\_\_\_

\*\*\*\*\* ATTACH PUBLICATION FROM VENDOR OF ITEMS TO BE SOLD \*\*\*\*\*

Vendor Representative's Name: \_\_\_\_\_

Vendor Business Name: \_\_\_\_\_

Vendor Address: \_\_\_\_\_

City: \_\_\_\_\_ State & Zip code: \_\_\_\_\_

Unit Cost of Product/Service: \$ \_\_\_\_\_

Proposal Sale Price: \$ \_\_\_\_\_

Total Cost of all Products Not to Exceed: \$ \_\_\_\_\_

Minimum Total Profit Expected: \$ \_\_\_\_\_

### Faculty Advisor Signature

Signature: [Signature] Date: 08/08/19

### Vice Principal Signature

Signature: [Signature] Date: 08/12/19

### School Treasure Signature

Signature: [Signature] Date: 8-26-19

### Placed on BOE Meeting Agenda for:

Month: Sept. Year: 2019 Approved: YES  NO  By: \_\_\_\_\_

**Union High School**

**Student Activities –Fund Raiser Proposal**

**Faculty Member:** Victoria Menjivar

**Today's Date:** 08/08/19

**Club Name:** Student Council

**Acct. No.:** 2053

**Acct. Balance to Date:** \$6,830.66

**Type of Fund Raiser:** March Madness

**Date of Event/Fundraiser:** March 2020

**Purpose of Fund Raiser:** To raise money for upcoming Student Council events & activities

- Decorations will be purchased from party city and snacks will be purchased from Sams Club to sell at the event.
- Students will pay a \$5.00 fee to play
- Entrance fee to game will be \$2.00/\$1.00 with student ID

**Start Date of Project:** 02/17/20

**Completion Date of Project:** 03/31/20

**Date of Sale(s):** From 02/17/20

To: 03/31/20

**Sale Area/Location:** UHS

**Sale will be monitored by:** Victoria Menjivar (Student Council Advisor)

**Vendor/s:** Sams Club/Party City

- Decorations will be purchased from Party City
- Snacks to sell will be purchased from Sams Club

**Unit cost of Product/Service:** Items are usually about \$100.00 in total

**Proposal Sale Price:** Snacks are usually sold at \$1.00/each

**Total cost of all products not to exceed:** \$150.00

**Minimum total profit expected:** \$100.00





# UNION HIGH SCHOOL STUDENT ACTIVITIES FUNDRAISER PROPOSAL

**Applicant Information**

Faculty Member (s): Victoria Herjivar Date: 08/08/19

Club Name: Student Council

Acct. No.: 2053 Acct. Balance to Date: \_\_\_\_\_

Type of Fund Raiser: Valentine's Day Grams

Purpose of Fund Raiser: See attached

Start Date of Project: \_\_\_\_\_ Completion Date of Project: \_\_\_\_\_

Date of Sale(s): From \_\_\_\_\_ To: \_\_\_\_\_

Sale Area/Location: \_\_\_\_\_

Sale will be monitored by: \_\_\_\_\_

\*\*\*\*\* ATTACH PUBLICATION FROM VENDOR OF ITEMS TO BE SOLD \*\*\*\*\*

Vendor Representative's Name: \_\_\_\_\_

Vendor Business Name: \_\_\_\_\_

Vendor Address: \_\_\_\_\_

City: \_\_\_\_\_ State & Zip code: \_\_\_\_\_

Unit Cost of Product/Service: \$ \_\_\_\_\_

Proposal Sale Price: \$ \_\_\_\_\_

Total Cost of all Products Not to Exceed: \$ \_\_\_\_\_

Minimum Total Profit Expected: \$ \_\_\_\_\_

**Faculty Advisor Signature**

Signature: [Signature] Date: 08/08/19

**Vice Principal Signature**

Signature: [Signature] Date: 8/14/19

**School Treasure Signature**

Signature: [Signature] Date: 8.26.19

**Placed on BOE Meeting Agenda for:**

Month: Sept Year: 2019 Approved: YES  NO  By: \_\_\_\_\_

**Union High School**

**Student Activities –Fund Raiser Proposal**

**Faculty Member:** Victoria Menjivar

**Today's Date:** 08/08/19

**Club Name:** Student Council

**Acct. No.:** 2053

**Acct. Balance to Date:** \$6,830.66

**Type of Fund Raiser:** Valentine's Day Grams

**Date of Event/Fundraiser:** 02/14/20

**Purpose of Fund Raiser:** To raise money for upcoming Student Council events & Activities

- The Valentine's Day grams will be hand crafted with items purchased from Sams Club and the Dollar Store
- Valentine's Day Grams will cost \$1.00/each

**Start Date of Project:** 01/01/20

**Completion Date of Project:** 02/14/20

**Date of Sale(s): From** 01/01/20

**To:** 02/14/20

**Sale Area/Location:** UHS

**Sale will be monitored by:** Victoria Menjivar (Student Council Advisor)

**Vendor/s:** Sams Club/Dollar Store

- Items will be purchased from the above stores and will be hand-crafted

**Unit cost of Product/Service:** Items are usually about \$100.00 in total

**Proposal Sale Price:** Valentine's Day Grams are usually sold at \$1.00/each

**Total cost of all products not to exceed:** \$200.00

**Minimum total profit expected:** \$50.00



# UNION HIGH SCHOOL STUDENT ACTIVITIES FUNDRAISER PROPOSAL

**Applicant Information**

Faculty Member (s): Victoria Menjivar Date: 08/08/19

Club Name: Student Council

Acct. No.: 2053 Acct. Balance to Date: \_\_\_\_\_

Type of Fund Raiser: Holiday Grams

Purpose of Fund Raiser: see attached

Start Date of Project: \_\_\_\_\_ Completion Date of Project: \_\_\_\_\_

Date of Sale(s): From \_\_\_\_\_ To: \_\_\_\_\_

Sale Area/Location: \_\_\_\_\_

Sale will be monitored by: \_\_\_\_\_

\*\*\*\*\* ATTACH PUBLICATION FROM VENDOR OF ITEMS TO BE SOLD \*\*\*\*\*

Vendor Representative's Name: \_\_\_\_\_

Vendor Business Name: \_\_\_\_\_

Vendor Address: \_\_\_\_\_

City: \_\_\_\_\_ State & Zip code: \_\_\_\_\_

Unit Cost of Product/Service: \$ \_\_\_\_\_

Proposal Sale Price: \$ \_\_\_\_\_

Total Cost of all Products Not to Exceed: \$ \_\_\_\_\_

Minimum Total Profit Expected: \$ \_\_\_\_\_

**Faculty Advisor Signature**

Signature: [Signature] Date: 08/08/19

**Vice Principal Signature**

Signature: [Signature] Date: 8/14/19

**School Treasure Signature**

Signature: [Signature] Date: 8.26.19

**Placed on BOE Meeting Agenda for:**

Month: Sept. Year: 2019 Approved: YES  NO  By: \_\_\_\_\_

**Union High School**

**Student Activities –Fund Raiser Proposal**

**Faculty Member:** Victoria Menjivar

**Today's Date:** 08/08/19

**Club Name:** Student Council

**Acct. No.:** 2053

**Acct. Balance to Date:** \$6,830.66

**Type of Fund Raiser:** Holiday Grams

**Date of Event/Fundraiser:** 12/20/19

**Purpose of Fund Raiser:** To raise money for upcoming Student Council events & activities

- The holiday grams will be hand crafted with items purchased from Sams Club, Party City & the Dollar Store
- Holidays Grams will cost \$1.00/each

**Start Date of Project:** 11/15/19

**Completion Date of Project:** 12/20/19

**Date of Sale(s): From** 11/15/19

**To:** 12/20/19

**Sale Area/Location:** UHS

**Sale will be monitored by:** Victoria Menjivar (Student Council Advisor)

**Expected Vendor/s:** Sams Club, Party City & Dollar Store

- Items will be purchased from the above stores and will be hand-crafted

**Unit cost of Product/Service:** Items are usually about \$100.00 in total

**Proposal Sale Price:** Holiday Grams are usually sold at \$1.00/each

**Total cost of all products not to exceed:** \$200.00

**Minimum total profit expected:** \$50.00



# UNION HIGH SCHOOL STUDENT ACTIVITIES FUNDRAISER PROPOSAL

**Applicant Information**

Faculty Member (s): Victoria Menjivar Date: 08/08/19

Club Name: Student Council

Acct. No.: 2053 Acct. Balance to Date: \_\_\_\_\_

Type of Fund Raiser: Students vs. Faculty Football Game

Purpose of Fund Raiser: See attached

Start Date of Project: \_\_\_\_\_ Completion Date of Project: \_\_\_\_\_

Date of Sale(s): From \_\_\_\_\_ To: \_\_\_\_\_

Sale Area/Location: \_\_\_\_\_

Sale will be monitored by: \_\_\_\_\_

\*\*\*\*\*ATTACH PUBLICATION FROM VENDOR OF ITEMS TO BE SOLD\*\*\*\*\*

Vendor Representative's Name: \_\_\_\_\_

Vendor Business Name: \_\_\_\_\_

Vendor Address: \_\_\_\_\_

City: \_\_\_\_\_ State & Zip code: \_\_\_\_\_

Unit Cost of Product/Service: \$ \_\_\_\_\_

Proposal Sale Price: \$ \_\_\_\_\_

Total Cost of all Products Not to Exceed: \$ \_\_\_\_\_

Minimum Total Profit Expected: \$ \_\_\_\_\_

**Faculty Advisor Signature**

Signature: [Signature] Date: 08/08/19

**Vice Principal Signature**

Signature: [Signature] Date: 8/14/19

**School Treasure Signature**

Signature: [Signature] Date: 8-26-19

**Placed on BOE Meeting Agenda for:**

Month: Sept. Year: 2019 Approved: YES  NO  By: \_\_\_\_\_

**Union High School**

**Student Activities –Fund Raiser Proposal**

**Faculty Member:** Victoria Menjivar

**Today's Date:** 08/08/19

**Club Name:** Student Council

**Acct. No.:** 2053

**Acct. Balance to Date:** \$6,830.66

**Type of Fund Raiser:** Students vs. Faculty Football Game

**Date of Event/Fundraiser:** November/May

**Purpose of Fund Raiser:** To raise money for upcoming Student Council events & activities

- Decorations will be purchased from party city and snacks will be purchased from Sams Club to sell at the event.
- Shirts will be purchased for players from Custom Ink. There will be a \$20.00 per shirt charge.
- Entrance fee to game will be \$2.00/\$1.00 with student ID

**Start Date of Project:** 11/1/19 or 04/1/20

**Completion Date of Project:** 11/30/19 or 05/31/20

**Date of Sale(s): From** 11/1/19 or 04/1/20

**To:** 11/30/19 or 05/31/20

**Sale Area/Location:** UHS

**Sale will be monitored by:** Victoria Menjivar (Student Council Advisor)

**Vendor/s:** Custom Ink and Sams Club

- Shirts will be purchased from Custom Ink
- Decorations will be purchased from Party City: Snacks will be purchased from Sams Club

**Unit cost of Product/Service:** Shirts total is usually about \$20.00/each ; Snacks are usually about \$100.00

**Proposal Sale Price:** \$20.00/shirt / Snacks are usually sold at about \$1.00

**Total cost of all products not to exceed:** ≈\$700.00 (including shirts)

**Minimum total profit expected:** \$300.00



# UNION HIGH SCHOOL STUDENT ACTIVITIES FUNDRAISER PROPOSAL

**Applicant Information**

Faculty Member (s): Victoria Merisivar Date: 08/08/19.

Club Name: Student Council

Acct. No.: 2053 Acct. Balance to Date: \_\_\_\_\_

Type of Fund Raiser: Homecoming Game.

Purpose of Fund Raiser: See attached

Start Date of Project: \_\_\_\_\_ Completion Date of Project: \_\_\_\_\_

Date of Sale(s): From \_\_\_\_\_ To: \_\_\_\_\_

Sale Area/Location: \_\_\_\_\_

Sale will be monitored by: \_\_\_\_\_

\*\*\*\*\*ATTACH PUBLICATION FROM VENDOR OF ITEMS TO BE SOLD\*\*\*\*\*

Vendor Representative's Name: \_\_\_\_\_

Vendor Business Name: \_\_\_\_\_

Vendor Address: \_\_\_\_\_

City: \_\_\_\_\_ State & Zip code: \_\_\_\_\_

Unit Cost of Product/Service: \$ \_\_\_\_\_

Proposal Sale Price: \$ \_\_\_\_\_

Total Cost of all Products Not to Exceed: \$ \_\_\_\_\_

Minimum Total Profit Expected: \$ \_\_\_\_\_

**Faculty Advisor Signature**

Signature: [Signature] Date: 08/08/19

**Vice Principal Signature**

Signature: [Signature] Date: 8/14/19

**School Treasure Signature**

Signature: [Signature] Date: 8-26-19

**Placed on BOE Meeting Agenda for:**

Month: Sept. Year: 2019 Approved: YES  NO  By: \_\_\_\_\_

**Union High School**

**Student Activities –Fund Raiser Proposal**

**Faculty Member:** Victoria Menjivar

**Today's Date:** 08/08/19

**Club Name:** Student Council

**Acct. No.:** 2053

**Acct. Balance to Date:** \$6,830.66

**Type of Fund Raiser:** Homecoming Game

**Date of Event/Fundraiser:** 11/01/19

**Purpose of Fund Raiser:** To raise money for upcoming Student Council events and Homecoming Dance

- Decorations and Items for Coronation will be purchased from party city, Stop & Shop, Amazon, Home Depot & Oriental Trading
- Eye Blacks will be sold at \$1.00/set to fundraise for Homecoming Dance

**Start Date of Project:** 09/15/19

**Completion Date of Project:** 11/02/19

**Date of Sale(s): From** 09/15/19

**To:** 11/02/19

**Sale Area/Location:** UHS

**Sale will be monitored by:** Victoria Menjivar (Student Council Advisor)

**Expected Vendor/s:** Party City, Stop & Shop, Amazon, Home Depot, & Oriental Trading

**Expected Unit cost of Product/Service:** ≈\$400.00 for Bleacher decorations, Coronation items & Eye blacks

**Proposal Sale Price:** EyeBlacks \$1.00 set

**Total cost of all products not to exceed:** ≈\$400.00

**Minimum total profit expected:** Eyeblacks Profit ≈\$50.00; No profit on décor + coronation items





# UNION HIGH SCHOOL STUDENT ACTIVITIES FUNDRAISER PROPOSAL

### Applicant Information

Faculty Member (s): Victoria Messivar Date: 08/08/19

Club Name: Student Council

Acct. No.: 2053 Acct. Balance to Date: \_\_\_\_\_

Type of Fund Raiser: Homecoming Dance

Purpose of Fund Raiser: see attached

Start Date of Project: \_\_\_\_\_ Completion Date of Project: \_\_\_\_\_

Date of Sale(s): From \_\_\_\_\_ To: \_\_\_\_\_

Sale Area/Location: \_\_\_\_\_

Sale will be monitored by: \_\_\_\_\_

\*\*\*\*\*ATTACH PUBLICATION FROM VENDOR OF ITEMS TO BE SOLD\*\*\*\*\*

Vendor Representative's Name: \_\_\_\_\_

Vendor Business Name: \_\_\_\_\_

Vendor Address: \_\_\_\_\_

City: \_\_\_\_\_ State & Zip code: \_\_\_\_\_

Unit Cost of Product/Service: \$ \_\_\_\_\_

Proposal Sale Price: \$ \_\_\_\_\_

Total Cost of all Products Not to Exceed: \$ \_\_\_\_\_

Minimum Total Profit Expected: \$ \_\_\_\_\_

### Faculty Advisor Signature

Signature: [Signature] Date: 08/08/19

### Vice Principal Signature

Signature: [Signature] Date: 8/14/19

### School Treasure Signature

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Placed on BOE Meeting Agenda for:

Month: \_\_\_\_\_ Year: \_\_\_\_\_ Approved: YES  NO  By: \_\_\_\_\_

**Union High School**

**Student Activities –Fund Raiser Proposal**

**Faculty Member:** Victoria Menjivar

**Today's Date:** 08/08/19

**Club Name:** Student Council

**Acct. No.:** 2053

**Acct. Balance to Date:** \$6,830.66

**Type of Fund Raiser:** Homecoming Dance

**Date of Event/Fundraiser:** 11/02/19

**Purpose of Fund Raiser:** To raise money for next Homecoming and upcoming Student Council events

- Ticket sales will take place before event at \$5.00 and \$7.00 at the door
- Decorations and Snacks will be purchased for the Dance
- DJ will be booked for the Dance (Usually DJ is Stanley Pluviose)

**Start Date of Project:** 09/15/19

**Completion Date of Project:** 11/02/19

**Date of Sale(s): From** 09/15/19

**To:** 11/02/19

**Sale Area/Location:** UHS

**Sale will be monitored by:** Victoria Menjivar (Student Council Advisor)

**Expected Vendor/s:** Party City, Shindigz, Amazon, Sams Club, Oriental Trading

- Decorations will be purchased from vendors above
- Snacks will be purchased from Sams Club

**Unit cost of Product/Service:** ≈\$1,000 for all items necessary for Dance

**Proposal Sale Price:** Tickets will be sold at \$5.00 and \$7.00 at the door

**Total cost of all products not to exceed:** ≈\$1,000

**Minimum total profit expected:** \$500.00

Township of Union Schools K-12



Diane Cappiello &lt;dcappiello@twpunionschools.org&gt;

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**Re: UHS Fundraiser - September 2019 Meeting**

1 message

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**Lori-Ann Boyd** <lboyd@twpunionschools.org>

Fri, Aug 30, 2019 at 12:11 PM

To: Diane Cappiello &lt;dcappiello@twpunionschools.org&gt;

Cc: Ron Rago &lt;rrago@twpunionschools.org&gt;, Mark Hoyt &lt;mhoyt@twpunionschools.org&gt;, Michael Hamilton &lt;mhamilton@twpunionschools.org&gt;

Hey Diane,

This fundraiser has been reviewed by Mr. Tatum. Please add this fundraiser to the September 2019 BOE Agenda.

**School/Club: UHS Marching Band**School Account #: **2033**Type of Fundraiser: **Car Wash**Date of Event: **September 1, 2019**Purpose of Fund Raiser: **To raise funds to offset the cost of props/materials for the Marching Band students.**Lori-Ann A. Boyd, Administrative Assistant to the  
Personnel Manager / Public Relations Coordinator  
Township of Union Board of Education

2369 Morris Avenue

Union, NJ 07083

P: **908.851.6420**

lboyd@twpunionschools.org

**HUMAN. KIND. BE BOTH. -Lori A. Boyd**


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On Tue, Aug 27, 2019 at 12:18 PM Diane Cappiello &lt;dcappiello@twpunionschools.org&gt; wrote:

Got it, thanks!

Diane Cappiello  
Executive Administrative Assistant - Business Office  
Township of Union Board of Education  
2369 Morris Avenue  
Union, NJ 07083  
Email: dcappiello@twpunionschools.org  
Tel: 908-851-6404  
Fax: 908-964-1462



On Tue, Aug 27, 2019 at 11:22 AM Lori-Ann Boyd &lt;lboyd@twpunionschools.org&gt; wrote:

Forgot the attachment...sorry! lol

Lori-Ann A. Boyd, Administrative Assistant to the  
Personnel Manager / Public Relations Coordinator  
Township of Union Board of Education  
2369 Morris Avenue  
Union, NJ 07083

**P: 908.851.6420**

lboyd@twpunionschools.org

**HUMAN, KIND, BE BOTH. -Lori A. Boyd**

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----- Forwarded message -----

From: **Lori-Ann Boyd** <lboyd@twpunionschools.org>

Date: Tue, Aug 27, 2019 at 11:20 AM

Subject: UHS Fundraiser - September 2019 Meeting

To: Diane Cappiello &lt;dcappiello@twpunionschools.org&gt;

Cc: Victoria Menjivar &lt;vmenjivar@twpunionschools.org&gt;

Hi Diane,

Please add this fundraiser to the September 2019 Agenda.

**School/Club:** Student Council**School Account #:** 2053**Type of Fundraiser:** Bake Sale**Date of Event:** September 18, 2019 to June 20, 2020**Purpose of Fund Raiser:** To raise money for Student Council events and activities.**School/Club:** Student Council**School Account #:** 2053**Type of Fundraiser:** Powder Puff Game**Date of Event:** May 2020**Purpose of Fund Raiser:** To raise money for Student Council events and activities.**School/Club:** Student Council**School Account #:** 2053**Type of Fundraiser:** March Madness**Date of Event:** March 2020**Purpose of Fund Raiser:** To raise money for the Homecoming Dance and all upcoming events.**School/Club:** Student Council



# UNION HIGH SCHOOL STUDENT ACTIVITIES FUNDRAISER PROPOSAL

## Applicant Information

Faculty Member (s): MICHAEL HAMILTON Date: 8/30

Club Name: MARCHING BAND

Acct. No.: 2033 Acct. Balance to Date: \_\_\_\_\_

.....  
Type of Fund Raiser: CARWASH

Purpose of Fund Raiser: TO RAISE MONEY TO OFFSET THE COST OF PAPER/MATERIALS FOR THE MARCHING BAND STUDENTS

Start Date of Project: 9/1/19 Completion Date of Project: 9/1/19

Date of Sale(s): From 9/1/19 To: 9/1/19

Sale Area/Location: BENJAMIN BOE BUILDING

Sale will be monitored by: MICHAEL HAMILTON

### \*\*\*\*\* ATTACH PUBLICATION FROM VENDOR OF ITEMS TO BE SOLD \*\*\*\*\*

Vendor Representative's Name: \_\_\_\_\_

Vendor Business Name: N/A

Vendor Address: \_\_\_\_\_

City: \_\_\_\_\_ State & Zip code: \_\_\_\_\_

Unit Cost of Product/Service: \$ 0

Proposal Sale Price: \$ 10 car / 12 SUV

Total Cost of all Products Not to Exceed: \$ CALL (DMAR)

Minimum Total Profit Expected: \$ 500

## Faculty Advisor Signature

Signature: [Signature] Date: 8/30/19

## Vice Principal Signature

Signature: [Signature] Date: 8.30.19

## School Treasure Signature

Signature: [Signature] Date: 8-30-19

## Placed on BOE Meeting Agenda for:

Month: Sept. Year: 2019 Approved: YES  NO  By: \_\_\_\_\_



Lori-Ann Boyd <lboyd@twpunionschools.org>

**Fwd: UHS Marching Band**

5 messages

Akua Boakye <aboakye@twpunionschools.org>

To: districtstaff@twpunionschools.org

Wed, Aug 28, 2019 at 10:23 AM

**Good Morning!**

Sunday September 1st, the UHS Marching Band will be running a car wash fundraiser from 9am-3pm behind the Board of Ed building. Attached is a flyer offering a \$2 discount to all district employees. Please support!

UHSMB Car Wash District.jpeg

224K

# \$10 UHS MARCHING BAND \$12



SUNDAY SEPTEMBER 1ST

CARS = \$10 12 off - School

SUVS = \$12 employees with ids

2000 MORRIS AVE.

9:00-3:00





# KAWAMEEH MIDDLE SCHOOL STUDENT ACTIVITIES FUNDRAISER PROPOSAL

**Additional Information**

Faculty Member (s): Mary Lewis Date: 8/28/19

Club Name: Library Activities

Acct. No.: #27 Acct. Balance to Date: \$2,609.21

Type of Fund Raiser: Scholastic Book Fair

Purpose of Fund Raiser: Fun event for students at the beginning of the year to purchase books.

Start Date of Project: 9/23/19 Completion Date of Project: 9/27/19  
 Date of Sale(s): From 9/23/19 To: 9/27/19  
 Sale Area/Location: Kms  
 Sale will be monitored by: Mary Lewis

\*\*\*\*\*ATTACH PUBLICATION FROM VENDOR OF ITEMS TO BE SOLD\*\*\*\*\*

Vendor Representative's Name: Gail Shilling

Vendor Business Name: Scholastic Book Fairs (office - Philadelphia)

Vendor Address: 14 AppleGate Drive  
 City: Robinsville State & Zip code: NJ, 08869

Unit Cost of Product/Service: \$ VARIOUS  
 Proposal Sale Price: \$ VARIOUS  
 Total Cost of all Products Not to Exceed: \$ N/A  
 Minimum Total Profit Expected: \$ 1,000.00

**Faculty/Advisor Signature**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Principal Signature**

Signature: [Signature] Date: 9/3/19

**School Treasurer Signature**

Signature: [Signature] Date: \_\_\_\_\_

**Placed on BOE Meeting/Agenda Item**

Month: \_\_\_\_\_ Year: \_\_\_\_\_ Approved: YES  NO  By: \_\_\_\_\_

**Scholastic Book Fairs (SBF)  
Certificate of Agreement**

We're in this together! From fair planning to delivery, a team of consultants will assist you every step of the way to make sure you have the best book fair ever.

Here are some of the helpful products and services we promise to provide you:

- Books and educational products
- A dedicated support and service team
- An online Toolkit full of planning resources & tools
- Quick and easy product restock
- Planning Kit & Setup Kit with how-to guides and promo materials
- Access to online shopping through The Scholastic Store
- The Book Fairs app for leveling, videos, and more
- Convenient point-of-sale system that allows you to accept all major credit cards

As a Scholastic Book Fairs (SBF) customer, the school or organization listed agrees to:

- Use SBF as the exclusive provider of all books, merchandise, and promotional materials during the book fair event.
- Store and display all merchandise, cash, checks, credit card machines and sale slips in a locked and secure location when not in use at your book fair.
- Make products for sale by you available to all qualified event attendees at the listed price designated by Scholastic.
- Collect sales tax as required by your state law, as purchases of books and educational materials from SBF are for resale.
- Repack all unsold products, supplies, and displays for pickup and/or return.
- Return all credit card machines, sale slips, point-of-sale machines, unsold products, and merchandising materials/displays to Scholastic Book Fairs promptly at the conclusion of the book fair.
- Process the book fair financial forms and payment within two (2) working days after the fair has ended.
- Review the following credit card security instructional information and comply with the following security procedures:
  - Do not share or distribute the credit card device or data taken on behalf of Scholastic Book Fairs (card numbers, card readers, etc.).
  - Do not write down or copy any data from a customer's credit card (i.e. card numbers, expiration date, or security codes.)
  - Credit Card terminals are not to be used for personal use/gain; devices are only to be used for transactions at Scholastic Book Fairs events.
  - If a credit card is found, please call the toll-free number on the back of the credit card, report the card lost, and request further directions from the credit card company.
  - All unattended devices or credit card receipts must be in a locked or secure location.
  - Do not connect the credit card device to any unauthorized networks.
  - Volunteers should use good and reasonable judgment in the event of any issues, or contact the chairperson or the EasyScan Hotline for guidance.
  - The book fair chairperson is responsible for informing all book fair volunteers of this credit card security instructional awareness information provided by Scholastic. Acceptance of the Services Agreement acknowledges notice of and agreement to this credit card security instructional awareness information.

*Effective for fairs beginning August 1, 2019*

**Profit**

If your book fair sales are \$2,500 and above, you may opt to take profit in all Scholastic Dollars, all cash, or you may take a combination of Scholastic Dollars and cash.

- When you elect to take a combination, Scholastic Dollars is worth double the value in cash.
- The total profit amount cannot exceed 25% of sales at cash value.
- Use the Profit Split page in the Financial Form to automatically calculate and optimize your profit and reward elections.

**Scholastic Dollars Rewards**

For sales \$2,500 and above you, will earn a 5% reward in Scholastic Dollars if you select all profit in Scholastic Dollars. You will not earn this reward if you elect to take all cash profit or a combination of profit.

Book Fair Sales	Scholastic Dollars Value	Cash Value
\$0 - \$1,499.99	30% of Sales	\$0
\$1,500 - \$2,499.99	40% of Sales	\$0
\$2,500 and up	50% of Sales	and/or 25% of Sales

A submitted copy of this Agreement confirms and secures your Book Fair dates, reserving product for your Fair.

**Chairperson Information**  
 MARY LEWIS  
 mlewis@twunionschools.org  
 9088516582  
 Number of Fairs Organized: 4 or more  
 Role at School: Librarian

**Book Fair Consultant**  
 GAIL SHILLING  
 8008223247  
 gshilling@scholasticbookfairs.com

8/26/2019

Scholastic Book Fairs Chairperson's Toolkit

**School Information**  
KAWAMEEH MIDDLE SCHOOL  
490 David Ter  
Union, NJ 07083  
Account #: 319412

**Fair Information**  
Fair Dates: 09/23/2019 to 09/27/2019  
Fair ID #: 4212731

Agreement Date: 08/26/2019  
Accepted Online Electronically

**Note:** Changes to this Services Agreement may be made at the discretion of Scholastic Book Fairs as permissible by law and/or as business conditions deem appropriate. We will notify you of any such changes by posting the revised Services Agreement in the Chairperson's Toolkit. Under certain circumstances, we may also notify you of changes to this Services Agreement by additional means, including, but not limited to, posting a notice on the Scholastic Book Fairs homepage, sending you an email if we have your email address, or by contacting you through your Book Fair consultant. At that time, you will have the opportunity to review and accept a new Services Agreement.

