

F-9  
Township of Union Schools K-12



Diane Cappiello <dcappiello@twpunionschools.org>

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## Exhibit B-1 for September 2020 BOE Agenda

1 message

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**Laura Finnerty** <lfinnerty@twpunionschools.org>  
To: Diane Cappiello <dcappiello@twpunionschools.org>

Thu, Aug 27, 2020 at 12:37 PM

Good afternoon, Diane -

Can you please add the following Exhibit B-1 form to the September Board Meeting Agenda?

**School/Club:** Senior Class

**School Account #:** 2227

**Amount of Check:** \$7,319.75

**Payable to:** Oak Hall Industries LP

**For:** Class of 2020 Caps and Gowns

As always, your help is greatly appreciated!

Thank you,

Laura Finnerty, Secretary and Bookkeeper  
Union High School  
2350 North Third Street  
Union, NJ 07083  
(908) 851-6501

 scan\_lfinnerty\_2020-08-27-12-25-54.pdf

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: Union High School DATE: 8/27/20  
DEPARTMENT: Senior Class ACCOUNT: 2227  
VENDOR: Oak Hall Ind. LP AMOUNT: \$7,319.75

PURPOSE OF EXPENDITURE (Please attach the appropriate invoice(s):

To pay for the cost of caps + gowns for  
Class of 2020 students for graduation.

In accordance with the Student Organization Fund - Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.

NAME: Cheryl Fiske

SIGNATURE: Cheryl Fiske

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Per the Student Organization Funds - Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.

I approve the purchase of goods/services per the attached.

\_\_\_\_\_  
Manny Vieira, Business Administrator

\_\_\_\_\_  
Date

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TOWNSHIP OF UNION BOARD OF EDUCATION  
UNION, NEW JERSEY

FILE CODE 3453

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

School: Union High

Date: 9/1/20

DEPARTMENT: Athletics Athletic Training

Account: 3220

VENDOR: Collins

Amount: estimation \$ 3000.00

Estimation for school: This is an estimation of a check to be issued for Gatorade snacks/drinks to be sold at field house

In accordance with the Student Organization Fund -- Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.

Linda Jonta - Director of Athletics  
NAME

Linda Jonta  
SIGNATURE

Per the Student Organization Funds -- Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.

I approve the purchase of goods/services per the attached.

\_\_\_\_\_  
Manuel Vieira, Business Administrator Date: \_\_\_\_\_

TOWNSHIP OF UNION BOARD OF EDUCATION  
UNION, NEW JERSEY

FILE CODE 3453

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

School : Union High

Date: 7/1/20

DEPARTMENT: Athletics: Athletic

Account: 3380

VENDOR: NSSIAA

Amount: estimation \$ 12,000.00

Estimation for school the check is an estimation of the  
ticket sales for the state wrestling tournaments.  
only if matches are to be held during winter.

In accordance with the Student Organization Fund – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.

Linda Ionta- Director of Athletics  
NAME

Linda Ionta  
SIGNATURE

Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only with the written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by the purchase of goods and services greater than \$1,000.

I approve the purchase of goods/services per the attached.

\_\_\_\_\_  
Manuel Vieira , Business Administrator Date: \_\_\_\_\_

TOWNSHIP OF UNION BOARD OF EDUCATION  
UNION, NEW JERSEY

FILE CODE 3453

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

School : Union High

Date: 9/1/20

DEPARTMENT: Athletics Athletic

Account: 3380

VENDOR: USIA

Amount: estimation \$ 4000.00

Estimation for school to issue a check to the county for ticket sales if we can hold our annual County wrestling matches during the year.

In accordance with the Student Organization Fund – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.

Linda Ionta- Director of Athletics  
NAME

*Linda Ionta*  
SIGNATURE

Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.

I approve the purchase of goods/services per the attached.

Manuel Vieira , Business Administrator

Date: \_\_\_\_\_