

R 8467.1 WEAPON DETECTION SYSTEM

System Overview

The Xtract One Gateway weapons detection system will be installed at the main high school entrance (Door #1). All students and visitors must pass through it upon entering the building daily. [SmartGateway weapons detection system.pdf](#)

Daily Screening Procedure

1. Upon arrival students waiting to be screened should be verbally advised that the purpose of the scan is to keep them safe and secure. The students should be advised of all the prohibited items not allowed in schools. These announcements should occur prior to the students entering the search area.
2. Students will approach the Xtract One Gateway in an orderly fashion.
3. Students should walk through the system at a normal pace without stopping.
4. Students' belongings will be placed on a separate table and searched by security.
5. Chromebooks, keys, phones, and any other metal item will be placed in a basket.
6. Students will receive their items after they pass through the system.
7. Use hand-held metal detectors as primary screening for individuals with implants, prosthetic limbs, wheelchairs and walkers, or for visitors who are unable to walk through the walk-through metal detector.

Alert Response

If the system alerts to a potential threat:

1. A designated staff member will direct the student to a secondary, private screening area.
2. A same-gender staff member (School Security Guard) will conduct a more thorough inspection, which may include:
 - a. Visual inspection of bags and belongings
 - b. Use of a handheld metal detection wand
 - c. a pat-down search, if deemed necessary, and expressly approved and witnessed by an administrator
 - d. Any search procedure which would result in a school employee reaching under a person's clothing to come into contact with the person's bare skin or undergarments or expose a person's bare skin or undergarments in the area above the knees and below the neck is forbidden.

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- e. A school employee may, based on the scope of a search, request a person to remove an outer coat, sweater, jacket, shoes, or below the knee socks, or to loosen a belt or sash, provided this request does not result in the exposure of a person's bare skin or undergarments in the areas above the knees and below the neck.
- f. When school authorities have exhausted all reasonable alternatives and still have reason to believe that contraband is in the possession of the person being screened, the Union Police Department (UPD) may be called and presented with the facts.
 - 1. School personnel shall then leave the issue of any further investigation of any person to the discretion of the UPD and shall not urge any particular course of conduct by the police.

Bag Checking

Random bag checks may be conducted periodically as an additional security measure.

If a bag check is required:

- 1. The student will be asked to open their bag for visual inspection.
- 2. Staff will not physically handle items in the bag unless necessary.
- 3. Students may be asked to remove specific items for closer inspection.
- 4. A wand may be used by the security officer to move items in the bag for viewing.

Wanding Protocol

If wanding is required during secondary screening:

- 1. A same-gender staff member will conduct the wand search.
- 2. The individual will be asked to stand with arms and legs spread.
- 3. The wand will be passed over the individual's body without making physical contact.
- 4. If the wand alerts, the individual may be asked to remove metal objects from that area.

Weapon Discovery

If a weapon is found:

- 1. The School Resource Officer should be advised immediately. The weapon will be immediately confiscated by authorized personnel, and the person responsible will be escorted to a secure location.
- 2. The screening is intended to be a screening for weapons. However, any contraband discovered during a screening may also be confiscated (e.g., drugs, drug paraphernalia, vapes, alcohol, and items that promote violence, illegal activities or pose a risk to the well-being and/or safety of others, constitute inappropriate behavior under the student code of conduct, and/or is contrary to applicable policies, procedures, laws, rules, and/or regulations.)
- 3. School administration and school resource officers will be notified immediately.
- 4. If the person is a student, then parents/guardians will be contacted.

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5. Law enforcement will be involved as necessary, under local laws and school policies.
6. Disciplinary action will be taken per the school's code of conduct and relevant laws.
7. If the person is a visitor, the Union Police will be contacted.

Discovery of a Prohibited Item

If a prohibited item is found that is not a weapon e.g, Electronic smoking device, the item(s) will be immediately confiscated, and a school administrator will be immediately notified.

Privacy and Respect

1. All screenings and searches will be conducted with respect for privacy and dignity.
2. Efforts will be made to minimize disruption to the school day.
3. Staff conducting screenings and searches will receive appropriate training.

Additional Safeguards

1. Security officers and custodians will be assigned to frequently check the areas (such as bushes) where weapons can be hidden that are outside the checkpoint to see if weapons or other illegal items have been dumped.
2. Security officers should be alert to suspicious behaviors e.g., passing items between students, concealing items outside the school for retrieval after passing through the detection system, handing the weapons to someone through an open window or another door, etc.
3. Other doors will be monitored for students or visitors attempting to bypass the detection system.
4. Ground level windows should be secured to prevent a weapon from being retrieved by a student after passing through the detection system.
5. All lockers should be secured including lockers not currently assigned to students.
Reference Locker Search procedures.
6. Security officers and custodians should sweep the school when there have been after school events or activities.
7. The district will conduct random tests of the system and procedures and the competency of security staff.

These measures are in place to maintain a safe and secure environment where our students can focus on learning and growing without concern. We understand that changes like these require adjustment, and we appreciate your support and partnership as we prioritize the well-being of everyone at Union High School.

Adopted: _____, 2025